

## OLD SAYBROOK POLICE COMMISSION

Special Meeting

March 26, 2018

MINUTES

A special meeting of the Old Saybrook Police Commission was held on Monday, March 26, 2018 at the Old Saybrook Town Hall.

**Present:** Chairman Moran, Vice Chairman Von Dassel, Secretary Shippee, Commissioner Reid, Glowski, Cooper and Keeney. Chief Spera and Lieutenant DePerry were present from the Department of Police Services.

### I. Call to Order/Pledge of Allegiance

Chairman Moran called the meeting to order at 5:56 PM and led those in attendance with the Pledge of Allegiance.

### II. Minutes

#### A. February 26, 2018 Regular Meeting

**Commissioner Reid made a motion to approve the February 26, 2018 Regular Meeting Minutes. Commissioner Keeney seconded the motion to approve the February 26, 2018 Regular Meeting Minutes.**

The Police Commission discussed the February 26, 2018 Regular Meeting Minutes.

Commissioner Glowski stated that he would like added to the minutes that at the last meeting he along with Commissioner Cooper requested copies of any press releases to be sent to Police Commission members and that he stated the Chief said no.

Chairman Moran seconded the motion. **The motion to approve the February 26, 2018 Regular Meeting Minutes with Commissioner Glowski's addition passed with a vote of 6 in favor and 0 against.**

Commissioner Cooper was not present for the vote.

### III. Workshop – Freedom of Information Laws and Regulations

Mr. Tom Hennick, a representative from the Freedom of Information Commission presented a workshop to the Police Commission regarding the laws, rules and regulations.

### IV. Executive Reports

#### A. Financial

##### 1. FY 18 Budget Status

Chief Spera stated that he wanted to remind the Commission that the line item Uniform Cleaning is not just for uniform cleaning but for all uniform purchases and that line item is already in the red due to the amount of new Police Officers.

He also stated that at the last meeting a Commissioner asked about the Emergency Communications payroll and he stated that he expects salary to end in the black due to the full time vacancy that recently occurred but that Extra Personnel will end in the red due to backfilling.

## **2. Report of Off Budget Accounts**

Commissioner Cooper stated that he would like the beginning balance put on the reports and then a total debit and deposit. He also stated that he would like to meet with the Board of Finance regarding reviewing Off Budget Accounts.

Chief Spera suggested having the Finance Director come in to speak to the Commission regarding Off Budget Accounts.

## **3. FY 19 Budget Process**

Chief Spera stated that the Public Hearing regarding the budget was held the other night and that presentations were made and there were no comments from the public.

### **B. Administrative**

#### **1. Personnel Reports**

Chief Spera stated that Patrolman Trainee's White and Palmieri graduate from the academy this week. They will then begin field training which is about 400 hours or 10-12 weeks depending on how scheduling goes before they will become full assets.

#### **2. Correspondence**

Chief Spera passed around recent correspondence to the Police Commission

### **V. Discussion and Possible Action to Enter into Anticipated Executive Session for the Purpose of Discussing Documents Privileged to the Attorney Client Relationship.**

Chairman Moran made a motion to enter into Executive Session. Commissioner Glowski seconded the motion. The motion to enter into Executive Session passed with a vote of 7 in favor and 0 against.

The Police Commission entered into Executive Session at 6:54 PM.

Commission Glowski made a motion to exit Executive Session. Commissioner Cooper seconded the motion. The motion to exit Executive Session passed with a vote of 7 in favor and 0 against.

The Police Commission exited Executive Session at 7:58 PM.

### **VI. Comments from the Public**

Tom Stevenson asked if the CAD system is up and running and does it include Fire and EMS calls.

Chief Spera stated yes everything is up and running well.

Dave Godborg from East Lyme stated that each Commission member should be providing their emails regarding any Police Commission correspondence to the Town Clerk. He stated that if they have an email but don't have an office in town they should be printing out all correspondence and handing them into the Town Clerk. He stated that destruction of public records is also punishable by law. He stated that he also read the by-laws and he disagrees that the Police Commission cannot enter into Executive Session if a member of the public is being disruptive.

VII. **Comments from the Chief of Police**

Chief Spera stated that he would like to commend his staff for the work done during the recent nor eastern storms. He stated that the Department received a lot of positive comments from residents.

He stated that he wanted to have a quick conversation regarding the email that he sent to the Commission recapping the March for our Lives event. He asked the Commission if that is information that they would like to see, and if they would like a periodic update regarding events.

Commissioner Glowski stated that he's not looking for every detail since he thinks that everyone is doing a fine job but is looking for more information on the higher events.

Chief Spera stated that the Police Department issues very little press releases in a year but that he feels the Police Department can accommodate the request that the Police Commission would like to receive Special Press Releases.

He also stated that he would request from the Commission time for he to present his ideas and the Police Departments as he hasn't had an opportunity to do that yet.

VIII. **Comments and/or Concerns from Commissioners**

Secretary Shippee asked if the Town Clerk has the Police Commission contact/email list.

Chief Spera stated yes the Town Clerk has all the information.

Commissioner Glowski stated that he would like to add the RFQ/RFP discussion on the next agenda.

IX. **Adjournment**

Chairman Moran made a motion to adjourn. The motion to adjourn was seconded by Commissioner Glowski. The motion to adjourn passed with a vote of 7 in favor and 0 against.

The meeting adjourned at 8:17 PM.

*The next regular Police Commission meeting is scheduled for April 23, 2018 at 7:00 PM in the first floor conference room at the Old Saybrook Town Hall.*

Respectfully submitted by:

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Jennifer Damato  
Records Clerk for the Old Saybrook Police Commission