

# Planning Commission Minutes 02/21/2018



## TOWN OF OLD SAYBROOK Planning Commission

302 Main Street  
Old Saybrook, Connecticut 06475  
[oldsaybrookct.gov](http://oldsaybrookct.gov)

*Kenneth W. A. Soudan, Chairman  
Kathleen A. Sugland, Vice Chairman  
Trevor D. Ladd, Secretary*

*Robert D. Missel  
Paula S. Kay  
Douglas S. McCracken, Alternate  
Vacancy, Alternate  
Vacancy, Alternate*

### MEETING MINUTES

Wednesday, February 21, 2018 at 7:00 P.M.  
Town Hall, 2<sup>nd</sup> Floor Conference Room  
302 Main Street, Old Saybrook

#### I. CALL TO ORDER

Vice Chairman Kathy Sugland called the meeting to order at 7:37pm.

#### II. ROLL CALL

Members present: Kathleen Sugland, Trevor Ladd, Paula Kay, Doug McCracken  
seated for Ken Sugland

Members Absent: Ken Soudan, Robert Missel

Staff: Christine Nelson, Town Planner; Meryl Moskowitz, Recording Clerk

#### III. REGULAR BUSINESS

##### A. Minutes

**MOTION** to approve the minutes of February 7, 2018 amended as follows: page 1, Motion, delete "D. McCracken", change voting to "APPROVED: 4-0-1"; on page 3, paragraph 1, line 3, insert "systems" after 'transportation'; **MADE** by D. McCracken; **SECONDED** by P. Kay **VOTED IN FAVOR:** K. Sugland, T. Ladd, P. Kay, D. McCracken; **OPPOSED:** None; **ABSTAINED:** None; **APPROVED:** 4-0-0.

##### B. Correspondence

**MOTION** to pay invoice #186809 dated February 6, 2018 in the amount of \$28.06 to Nathan Jacobson & Associates; **MADE** by P. Kay, **SECONDED** by T. Ladd; **VOTED IN FAVOR:** K. Sugland, T. Ladd, P. Kay, D. McCracken; **OPPOSED:** None; **ABSTAINED:** None; **APPROVED:** 4-0-0.

##### C. Committee, Representative & Staff Reports

Paula Kay reported from the Inland Wetlands & Watercourses Commission.

Town Planner Christine Nelson reported on:

- Coastal Resilience, awaiting the final report from the consultants;
- Parks & Rec Commission, undertaking a strategic plan, and will be putting out a request for proposal;

- Conservation Commission, hosting part 2 of a film series about Long Island Sound on February 22
- Old Saybrook Historical Society, received a grant from the National Park Service to research the original location of Fort Saybrook

#### IV. WORKSHOP

##### A. “Economic Development” section of the Town Plan

C. Nelson reported that an Economic Development Strategy Group has formed, comprised of representatives from the Planning and Economic Development Commissions, along with Economic Development Director Susan Beckman, and C. Nelson. The first steps are to outline an inventory of factors that effect economic development in Old Saybrook.

##### B. “Residential Development: section of the Town Plan

C. Nelson explained that state regulations on residential development continually change. She presented guidelines and terminology reflecting the current thinking in residential planning, introducing a) “strong vibrant community” and 2) “affordable, quality housing”.

C. Nelson suggested that the Commission invite three Town agencies, Parks & Recreation, Economic Development, and Early Childhood Council, to share the findings of surveys each had done in 2017. Members were in agreement. C. Nelson will invite the agencies to the second meeting in April.

Regarding the final summary of Mariner's Way Plan, C. Nelson asked for approval of funding to pay for printing costs, for 1,000 copies.

**MOTION** to approve expenditure up to \$1,160.00 to print 1,000 copies of the Mariner's Way Executive Summary, **MADE** by D. McCracken; **SECONDED** by T. Ladd; **VOTED IN FAVOR:** K. Sugland, T. Ladd, P. Kay, D. McCracken; **OPPOSED:** None; **ABSTAINED:** None; **APPROVED:** 4-0-0.

#### V. ADJOURNMENT

**MOTION** to adjourn the meeting at 8:45 P.M. until the next regularly scheduled meeting of the Planning Commission which will be held on Wednesday, March 7, 2018, at 7:00 P.M., Town Hall, 302 Main Street, 1<sup>st</sup> Floor Conference Room; **MADE** by P. Kay; **SECONDED** by D. McCracken; **VOTED IN FAVOR:** K. Sugland, T. Ladd, P. Kay, D. McCracken; **OPPOSED:** none; **ABSTAINED:** none; **APPROVED:** 4-0-0.

Respectfully submitted,

Meryl Moskowitz  
Recording Clerk