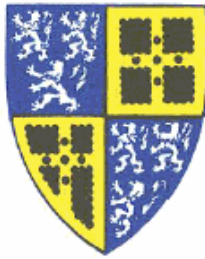


Planning Commission Minutes 05/16/2018



TOWN OF OLD SAYBROOK Planning Commission

*Kenneth W. A. Soudan, Chairman
Kathleen A. Sugland, Vice Chairman
Trevor D. Ladd, Secretary*

302 Main Street
Old Saybrook, Connecticut 06475

oldsaybrookct.gov

*Robert D. Missel
Paula S. Kay
Douglas S. McCracken
Thomas R. Cox, Alternate
Vacancy, Alternate*

MEETING MINUTES

Wednesday, May 16, 2018 at 7:00 P.M.
Town Hall, 1st Floor Conference Room
302 Main Street, Old Saybrook

I. CALL TO ORDER

Vice Chair Kathy Sugland called the meeting to order at 7:07pm.

II. ROLL CALL

Members present: Kathleen Sugland, Paula Kay, Thomas Cox, seated for Ken Soudan

Members Absent: Ken Soudan, Trevor Ladd, Robert Missel, Doug McCracken

Staff: Christine Nelson, Town Planner; Meryl Moskowitz, Recording Clerk, Susan Beckman, Director, Economic Development Commission; Ray Allen, Director, Parks & Recreation; Susan Esty, Chair, Parks & Recreation Commission

III. REGULAR BUSINESS

A. Minutes

MOTION to approve the minutes of May 2, 2018 as presented, **MADE** by P. Kay; **SECONDED** by T. Cox; **VOTED IN FAVOR:** K. Sugland, P. Kay, T. Cox; **OPPOSED:** None; **ABSTAINED:** none; **APPROVED:** 3-0-0.

B. Correspondence

MOTION to pay invoice #87229 dated May 4, 2018 for \$120.53 to Nathan L. Jacobson & Associates, **MADE** by Paula Kay; **SECONDED** by T. Cox; **VOTED IN FAVOR:** K. Sugland, P. Kay, T. Cox; **OPPOSED:** None; **ABSTAINED:** none; **APPROVED:** 3-0-0.

C. Committee, Representative & Staff Reports

Vice Chair Kathy Sugland gave an update on the sub-committee that is

tasked with updating the Economic Development section of the Town Plan of Conservation and Development. The members have met and are preparing material for a Powerpoint presentation.

P. Kay reported from the Inland Wetlands & Watercourses Commission that the Commission has reviewed several applications.

Town Planner Christine Nelson reported that she has submitted an application for a new Brownfield Areawide Revitalization Grant (BAR) to do a transportation study of Mariner's Way. She also reported she attended training for Natural Hazard Mitigation planning. The plan is to be updated every 5 years. She received an estimate of \$25,000 from a consultant to update the Natural Hazard Mitigation Plan and will submit to the Board of Finance to request it be paid through Town funds. Also, an area of Cypress Cemetery was placed on the National Register of Historic Places, and the building known as the Cat in the Hat will be placed on the National Register of Historic Places in June.

IV. PRESENTATION

A. "What Do You Do With An Idea?" One Book One Town Program—Fall 2017

C. Nelson shared her experience working with the Early Childhood Council and explained that the "One Book One Town Program" is a national initiative that the Old Saybrook Early Childhood Council undertook for the Town, with a community-wide approach. Fifty books were distributed and more than 500 ideas collected. C. Nelson encouraged Commission members to review the ideas, presented in a spreadsheet, and determine if anything fits with the Town plan.

B. "The A&B Survey" Developmental Assets Framework—Spring 2018
Conducted by: Search Institute for the Town of Old Saybrook
Presenter: Wendy Mill, Program Coordinator, Youth & Family Services
The presenter was unable to attend. C. Nelson and Ray Allen explained that the Attitude & Behavior Survey was prepared by the Search Institute, which surveys students in grades 6 – 10 about how they feel about living in their community.

C. "Recreation" Survey of Residents—Fall 2017
Conducted by: Old Saybrook Parks & Recreation Department
Presenter: Kevin Lane, Member, Parks & Recreation Commission

Parks & Recreation Director Ray Allen explained the "Recreation" Survey which was done in the Fall of 2017. The goal was to gain insights on how to make the community better, to find out what assets and activities people like, and what they wish to see in the future. Parks & Recreation worked with the consulting firm of Civic Moxie. Five hundred thirty three responses were received. R. Allen reviewed the findings and suggested that the Commissioner might use the data to inform their strategic plan.

- D. **“The Future” Survey of High School Students—Spring 2018**
Conducted by: Old Saybrook Economic Development Commission
Presenter: Susan Beckman, Director, Economic Development Department

Economic Development Director Susan Beckman presented findings of the survey “The Future,” which was given to Old Saybrook high school students and received 136 responses. The one question survey asked: what do you think we need to do in the town of Old Saybrook to improve it? The survey was managed by a high school student intern. S. Beckman distributed the responses, which showed a concentration of respondents wishing to see more recreation activity such as ice skating, bowling, and Town events.

Parks & Recreation Commission Chair S. Esty asked the Commission to think about what we need to address to make the Town better.

Paula Kay suggested that as the Commission works to update the economic development portion of the town plan, that Parks & Recreation provide their input and recommendations.

V. **ADJOURNMENT**

<p>MOTION to adjourn the meeting at 8:10 P.M. until the next regularly scheduled meeting of the Planning Commission which will be held on Wednesday, June 6, 2018, at 7:00 P.M., Town Hall, 302 Main Street, 1st Floor Conference Room; MADE by P. Kay; SECONDED by T. Cox; VOTED IN FAVOR: K. Sugland, P. Kay, T. Cox; OPPOSED: none; ABSTAINED: none; APPROVED: 3-0-0.</p>
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Respectfully submitted,

Meryl Moskowitz
Recording Clerk

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