



TOWN OF OLD SAYBROOK  
**Planning Commission**

*Kenneth W. A. Soudan, Chairman*  
*Kathleen A. Sugland, Vice Chairman*  
*Trevor D. Ladd, Secretary*  
*Robert D. Missel*  
*Paula S. Kay*  
*Douglas S. McCracken, Alternate*  
*Thomas R. Cox, Alternate*

**Economic Development Commission**

302 Main Street  
Old Saybrook, Connecticut 06475

[oldsaybrookct.gov](http://oldsaybrookct.gov)

*Matthew J. Pugliese, Chairman*  
*Elizabeth B. Swenson, Vice Chairman*  
*John F. DeCristoforo, Secretary*  
*Carol A. Conklin*  
*James D. Keating*  
*Sandra B. Roberts*  
*Judith A. Ganswindt*  
*Joseph J. Arcari*

**MINUTES**  
**JOINT MEETING**  
**Wednesday, October 17, 2018 at 7:00 P.M.**  
Town Hall, 1<sup>st</sup> Floor Conference Room  
302 Main Street, Old Saybrook

**I. CALL TO ORDER**

The Chairman called the meeting to order at 7:04 p.m.

**II. ROLL CALL**

Members Present

Planning Commission: Kenneth Soudan, Kathleen Sugland, Paula Kay, Douglas McCracken, seated for Robert Missel, and Thomas Cox seated for Trevor Ladd  
Economic Development Commission: Matthew Pugliese, John DeCristoforo, James Keating, Sandra Roberts

Staff: Christine Nelson, Town Planner; Carl Fortuna, First Selectman, Susie Beckman, Director, Economic Development; Meryl Moskowitz, Recording Clerk

Also present were members of the Zoning Commission and two residents.

**III. REGULAR BUSINESS**

**A. Minutes**

**MOTION** to approve the minutes of October 3, 2018 as presented; **MADE** by K. Sugland; **SECONDED** by P. Kay; **VOTED IN FAVOR:** K. Soudan, P. Kay, K. Sugland, T. Cox; **OPPOSED:** none; **ABSTAINED:** D. McCracken; **APPROVED:** 4-0-1.

**IV. OLD BUSINESS**

**V. NEW BUSINESS****A. Study of Factors that Affect Economic Development Strategy**

Presenter: Matthew Pugliese, Chairman, Economic Development Commission

A presentation was given by the Chairman of the Economic Development Commission, Matthew Pugliese, presenting a draft of a study examining factors that affect economic development strategy. The draft was prepared by a sub-committee comprised of members from the Planning and Economic Development Commissions, Matthew Pugliese, Kathy Sugland, Tom Cox, and Economic Development Director Susie Beckman and Town Planner Christine Nelson. The study examines economic trends in Old Saybrook, both strengths and challenges. The presentation focused on eight economic factors: Business & Industry, Cultural & Historic Resources/Tourism, Neighborhood & Commercial Patterns, Local Taxation/Financial Incentives, Local Infrastructure, K-12 Education, Demographics, and Emergency Preparedness.

Comments and input were welcomed from Commission and audience members to help shape the direction and focus of the study.

**V. ADJOURNMENT**

**MOTION** to adjourn the meeting at 8:29 p.m. until the next regularly scheduled meeting of the Planning Commission which will be held on Wednesday November 7, 2018, at 7:00 p.m., 302 Main Street; **MADE** by D. McCracken; **SECONDED** by K. Sugland; **VOTING IN FAVOR**: K. Soudan, P. Kay, K. Sugland, T. Cox, D. McCracken; **OPPOSED**: None; **ABSTAINING**: None; **APPROVED**: 5-0-0.

Respectfully submitted,

Meryl Moskowitz  
Recording Clerk