

Old Saybrook Pension and Benefits Board
Thursday, May 24, 2018
6:30 p.m.
First Floor Conference Room

Regular Meeting Minutes

Attendees:

Members Present:

- Suzanne Taylor (Chair)
- Rowena Moffett
- Carl Fortuna, First Selectman
- Paul Tracey

Others Present:

- Janet Vinciguerra, Pension Board Liaison
- Tom Forma and Kevin Nichols, Morgan Stanley
- Timothy Kellogg, Board Secretary

Call to Order

Chairperson Taylor called the meeting to order at 6:35 p.m.

Public Comment

No public comment.

Approval of the Minutes of April 26, 2018

The minutes of February 22, 2018 were reviewed.

- A **motion** was made by Carl Fortuna and seconded by Rowena Moffett to approve the minutes as presented. All in favor. Minutes approved as presented.

Welcome and Chair's Report

Chairperson Taylor made some comments and reviewed some items for discussion. Some discussion of the Summary Plan Description took place. The final revision will be sent to the board via email. Members in attendance received a hard copy. Chairperson Taylor highlighted the CPPF Conference in May, noting that it was a big success. She shared about a disability plan design presentation and related discussion took place. There was discussion of having a subcommittee versus some other form of consulting for future disability plan potential. There was discussion of the Actuary RFP status and the possibility of having a subcommittee address this. Depending on the number of bids, it will be determined if a subcommittee is needed. It will

be on the June agenda to ask the actuaries about their experience with developing a disability plan, in addition to the review of the actuary proposals.

Investment Report – Tom Forma and Kevin Nichols

Tom Forma and Kevin Nichols provided the Morgan Stanley investment reports. Kevin Nichols reviewed the investment performance summary. Kevin Nichols reviewed bond manager performance. Kevin Nichols provided a status update on last month's manager changes, noting that it is in process.

Tom Forma led a discussion of the asset allocation study with more information on proposal 60/40 version 1 noted last month. Tom Forma reviewed the Pension and Benefits Board asset allocation survey results discussed at prior meetings. Tom Forma reviewed the 60/40 asset allocation proposal. He highlighted objectives for reaching the ADC, while maintaining a 93% funded ratio, and efforts to reduce risk to stay within the board's 13% maximum loss target. The asset allocation options were discussed at length and discussion will continue at the June meeting.

Plan Administrator's Report

There was no report, as Ms. Palladino was not in attendance.

Pension Liaison Report

See addendum for Retirements and Pension Payroll Status Report. Some discussion took place regarding a recent ICMA visit and employee options for transitioning to the DC plan.

New Business

Paul Tracey gave a 457 investment report. Market value as of 3/31/18 was \$1,847,014.00 versus \$1.9 million at the end of 2017. The 457 asset allocations were 25% cash, 66% balanced asset allocation and stocks, and 9% in other allocations. 49% of eligible employees are participating in the 457 plan versus 48% at the beginning of 2018. Four individuals separated from service.

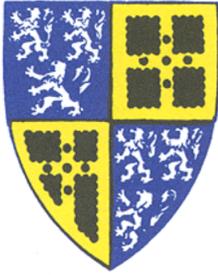
Next Meeting: Thursday, June 28, 2018 at 6:30 p.m.

Adjournment

A **motion** was made by Carl Fortuna and seconded by Paul Tracey to adjourn. The meeting was adjourned at 8:16 p.m.

Respectfully Submitted,

Timothy Kellogg,
Board Secretary



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Retirements and Pension Payroll Status Report
May 24, 2018 PBB Meeting

- I. June 1st Pension Payroll:
 - Town/PD/BOE – 84 retirees; gross payroll \$123,919.77
 - FD – 26 retirees; gross payroll \$9,194.41
 - Two new FD retirees: Max Sabrin (13 years of service) & Stephen Goodstine (five years of service)

- II. Upcoming retirements:
 - Linda McCall, (YFS), July 1st, employed 28 years
 - John Porter (Public Works): August 1st. As of July, he will have 36 years of service with the Town.
 - On May 17, Vernon Skau, former OSFD Fire Chief, requested an early retirement benefit calculation effective for June 1st. He has 28 years of service. This request is pending with Milliman for their calculation.

- III. ICMA visit on Monday, May 14th: We had a record number of employees (10) meeting with Laura Hancock. Laura will be visiting again on Monday July 16.

Respectfully submitted,

Janet Vinciguerra
Employee Benefits Coordinator & Pension Liaison