



TOWN OF OLD SAYBROOK
Parks & Recreation Commission

*Susan Esty, Chairman
Steven Pernal, Vice Chair
Jim Henderson, Secretary*

www.oldsaybrookct.gov

*Star Rueckert
Bror Ashe
Nancy Gatta
Kevin Lane*

**OLD SAYBROOK PARKS AND RECREATION COMMISSION
REGULAR MEETING**

Wednesday, December 11, 2019; 6:30 PM

MINUTES

1. **Call Meeting to Order** – Chair Susan Esty called the meeting to order at 6:34p.m.
Present were: Director Ray Allen, Susan Esty, Steven Pernal, Star Rueckert, Kevin Lane & Jim Henderson
Absent: Nancy Gatta & Bror Ashe
Also present: Jonathan Paradis, Assistant Director & Tina Antolino, Recording Clerk
2. **Approval of November 13, 2019 Meeting** – MOTION to accept the November 13, 2019 minutes was made by Jim Henderson seconded by Steven Pernal and unanimously approved.
3. **Recognition of Guests** – none
4. **Correspondence** – none
5. **Review of Bills** – The Commission reviewed bills #263 through #290 dated December 11, 2019 in the amount of \$19,281.27.
6. **Public Comments**- none
7. **Old Business**
 - A. **All Parks Review** – Director Ray Allen reported the porta-potty at Harvey's Beach has been removed and one added to Clark Community Park.
 - B. **Parks Projects Discussion** – The Directory met last week with the Rotary Club and gave a presentation about the frisbie golf plan at Clark Community Park. The plan was well received and the Rotary Club will work on funding. Susan Esty suggested updating the planning and inland wetlands commissions about the project once funding is secured.
 - C. **Preserve Update**- The Preserve Ad Hoc did not meet in November. Ray Allen and Kathy Connolly walked the Preserve with trail consultant Ben Collins. Ben will put a proposal together that can be presented for grant applications. The Director noted the red trail leading to Westbrook parking lot needs better signage and suggested turning the metal pipes into benches.
 - D. **Strategic Plan of Parks Update** – Kevin Lane reviewed the strategic plan presentation scheduled to be given at the Board of Finance meeting on December 17th. He would like to see other commissioners there as well. The Commission is asking for \$49,000 to complete the strategic plan which will highlight four revenue driving facilities. After discussion, it was decided these four facilities will be Harvey's Beach, Main Street Park, Clark Community Park and the Saybrook Point area. The intention of this plan is to be the first phase of a more complete and fully encompassing review of all facilities managed by the Parks & Recreation Department.
 - E. **2020-2021 Budget Discussion**- The Director presented the parks & recreation budget in its new format as directed by the Board of Finance. There is a total increase of 3.81% or \$17,579; the majority of which is contractual or fixed increases. Personal increases are affected by the State of Connecticut's new minimum wage laws. The budget includes a \$10,000 capital

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expense line item and the Director hopes to obtain from the Board of Finance a sinking fund as well. Kevin Lane suggested adding the need for water at Maple Avenue Field to the list of capital requests. The performance indicators reveal the need for more funding for projects and maintenance in general. The budget will be presented to the Board of Finance in January 2020.

F. Any Other Business Regarding Programs, Facilities or Personnel – none

8. New Business

A. Election of Officers – Nancy Gatta entered the meeting via phone at 7:33pm. Chairman Susan Esty presided over election of officers.

Floor nominations for Chairman were taken. Susan Esty nominated herself and Kevin Lane nominated himself. Nominations closed. Show of hands voting resulted in 4 votes Susan Esty, 2 votes Kevin Lane. Susan Esty is Chairman.

Floor nominations for Vice Chairman were taken. Jim Henderson nominated Steven Pernal and Kevin Lane nominated himself. Nominations closed. Show of hands voting resulted in 2 votes Kevin Lane, 4 votes Steven Pernal. Steven Pernal is Vice Chairman.

Floor nominations for Secretary were taken. Steven Pernal nominated Jim Henderson. Nominations closed. Show of hands vote was taken resulting in 6 votes Jim Henderson. Jim Henderson is Secretary.

B. Any other Business regarding Programs, Facilities or Personnel- Assistant Directory Jona Paradis reported the Mohegan Sun basketball team clinic went well with kids from all over the area participating. He is organizing a lacrosse clinic with the Black Wolves for April 2020. There is a holiday break kids camp scheduled and registration for winter programs has begun.

9. Reports

A. Chairman's Report – Chairman Susan Esty reported there were no other meetings to attend since November, but the Board of Finance meeting is December 17, 2019.

B. Director's Report – none

C. Liaison Reports – none

MOTION to adjourn at 7:45p.m. made by Steven Pernal second by Jim Henderson and unanimously approved.

Respectfully submitted,

Tina Antolino,

Recording Clerk

NEXT MEETING JANUARY 8, 2020