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# Board of Selectmen Minutes 06 05 2017

## SPECIAL MEETING OF THE BOARD OF SELECTMEN

**Monday, June 5, 2017**

4:00 P.m.

Town Hall – First Floor Conference Room

### MINUTES

**Present:** First Selectman Carl P. Fortuna Jr., Selectman Scott Giegerich, Selectman Carol Conklin, Christine Nelson, Town Planner.

**I. CALL TO ORDER** – First Selectman Fortuna called the meeting to order at 4:00 P.M.

**II. PLEDGE OF ALLEGIANCE**- Recited

**III. COMMENTS FROM THE PUBLIC**-Tom Stevenson noted the flags at Fort Saybrook Monument Park are not flying.

**IV. COMMENTS FROM THE SELECTMAN**- The First Selectman commented that the streetlight audit commenced today, that two Proclamations (veterans at Gladeview and The Hart House celebration) have been signed, that the money for North Main Street has been wired into the Town's account by the State and the project should start soon, that the Main Street park and parking area project should mobilize this week or next and, finally, he thanked Tenzin Rabjam for the excellent work he provided the Town this year.

**V. APPROVAL OF MINUTES** Board of Selectmen Meeting May 9, 2017.

**FORTUNA/GIEGERICH**

Motion to approve Board of Selectmen Meeting Minutes May 9, 2017 noting Carol Conklin's abstention.

**MOTION CARRIED UNANIMOUSLY**

**VI. BUSINESS BEFORE THE BOARD**

A. Discussion and possible action on recommending approval of the Neighborhood Assistance Act (NAA) applications for The Connecticut Sports Foundation Against Cancer and The Katharine Hepburn Cultural Arts Center and refer said applications to Public Hearing and Town Meeting.

The First Selectman noted these were the same two applicants as last year, and he gave a brief explanation of the program, which requires municipal approval. These are energy efficiency projects.

**FORTUNA/CONKLIN**

Motion to approve the Neighborhood Assistance Act (NAA) applications for The Connecticut Sports Foundation Against Cancer and The Katharine Hepburn Cultural Arts Center and refer said applications to Public Hearing and Town Meeting.

**MOTION CARRIED UNANIMOUSLY**

B. Discussion and action Public Hearing NAA applications, June 12, 2017.

A public hearing is required prior to action at town meeting.

**FORTUNA/GIEGERICH**

Motion to approve Public Hearing NAA applications, June 12, 2017

**MOTION CARRIED UNANIMOUSLY**

C. Discussion and action to Call a Special Town Meeting, June 12, 2017. The items include the NAA applications and the sale of 185 Bokum Road.

**FORTUNA/CONKLIN**

Motion to approve Call of Special Town Meeting, June 12, 2017

**MOTION CARRIED UNANIMOUSLY**

D. Discussion and possible action on adoption of Defined Contribution Plan (401a).

The First Selectman noted the 3 year journey to get this approved the Pension Board. This action is a formality to adopt the plan.

**FORTUNA/GIEGERICH**

Motion to approve adoption of Defined Contribution Plan (401a).

**MOTION CARRIED UNANIMOUSLY**

E. Discussion and action "Responsible Growth and Transit-Oriented Development (TOD) Grant Program" resolution: Mariner's Way.

Christine Nelson gave an overview of this planning grant request to make Mariner's Way a more pedestrian and bike friendly area of town, and also to make Route 1 far more attractive than it is now.

**FORTUNA/CONKLIN**

Motion to approve "Responsible Growth and Transit-Oriented Development (TOD) Grant Program" resolution: Mariner's Way.

**MOTION CARRIED UNANIMOUSLY**

F. Discussion and action "Responsible Growth and Transit-Oriented Development (TOD) Grant Program" resolution: Town Center Pedestrian Node.

This would be a construction grant because the town previously received funds for the planning portion, which is completed. This is estimated at about a 1.3m project. **FORTUNA/GIEGERICH**

Motion to approve "Responsible Growth and Transit-Oriented Development (TOD)  
Grant Program" resolution: Town Center Pedestrian Node.

**MOTION CARRIED UNANIMOUSLY**

G. Discussion and possible action on recommending to the Board of Finance a matching of funds for the Town Center Pedestrian Node Project.

Christine Nelson feels the Town would have a much better chance of getting this grant if the Town were to match some funds. 5% is about 70k and the First Selectman recommended this amount to come from the capital non-recurring account.

**FORTUNA/CONKLIN**

Motion to approve recommending to the Board of Finance a matching of funds for the Town Center Pedestrian Node Project.

**MOTION CARRIED UNANIMOUSLY**

H. Discussion and possible action on Economic Development Commission recommendation to hire Scierka Land Media Solutions to assist in marketing efforts.

Carol Conklin gave an update that after 3 proposals were received, they went with Scierka, a local company that impressed.

**FORTUNA/GIEGERICH**

Motion to approve Economic Development Commission recommendation to hire Scierka Land Media Solutions to assist in marketing efforts.

**MOTION CARRIED UNANIMOUSLY**

I. Discussion and possible action on Town Building Inspector's recommendation to refund a duplicate application fee:

All American, \$1051.28 (\$1,168.08 less 10% administrative costs).

**FORTUNA/CONKLIN**

Motion to approve Building Inspector's recommendation to refund a duplicate application fee: All American, \$1051.28.

**MOTION CARRIED UNANIMOUSLY**

J. Appointments

1. Economic Development Commission. Re-appointment Elizabeth Swenson. This appointment is a five year term due to expire 06/2022.

Carol Conklin noted that she felt Ms. Swenson is invaluable to the commission. **FORTUNA/CONKLIN**

Motion to approve re-appointment Elizabeth Swenson to Economic Development Commission.

**MOTION CARRIED UNANIMOUSLY**

2. Shellfish Commission. Vacancy appointment. This appointment is for the unexpired portion of a two year term due to expire 06/2018.

Dave Colvin recommended.

**FORTUNA/GIEGERICH**

Motion to approve appointment Dave Colvin to Shellfish Commission.

**MOTION CARRIED UNANIMOUSLY**

**VII. COMMENTS FROM THE SELECTMEN- None**

**VIII. ADJOURNMENT**

**FORTUNA/CONKLIN**

Motion to adjourn at 4:55 p.m.

**MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Carl P. Fortuna Jr.  
First Selectman