

**Town of Old Saybrook
Acton Public Library
REQUEST FOR PROPOSALS**

The Town of Old Saybrook is seeking proposals for the replacement of existing slider entry doors with the installation of a newly designed handicap door entry system at the Acton Public Library, 60 Old Boston Post Road, Old Saybrook. Sealed proposals must be received by Tuesday, September 7, 2021 at 3:00 p.m.

SELECTION CRITERIA:

The selection for award will be based on the most responsible, responsive and qualified bidder. Responsibility will be evaluated based on the candidate's previous experience, qualifications, references, and the ability to competently complete the work in a timely fashion. The Town of Old Saybrook reserves the right to accept or reject any or all proposals, to waive technicalities or to award the contract to the most qualified bidder who does not submit the lowest bid if it is in the best interest of the town.

Last year, the town replaced one of the two separate automatic doors to the library with two new swinging doors each with operators. The Director of the library initiated this project to replace this second entry door system with the same style frame and exit door systems to match this existing arrangement. The material listed below is to be used for this same style and type of installation and should be used for this second project. Substitutions and/or equals will be considered carefully before a vendor is selected.

PROJECT SCOPE:

<u>Qty</u>	<u>Product Description</u>
1	Monumental Series 2 Lite SL15 MOUNMENTAL 90" x 120" BLA
1	Exit Device ED5200 x N959 654AF07 COLLAR M110 M52 LHR 630
1	Exit Device ED5200 x N959 654AF07 COLLAR M110 M52 RHL 630
2	Cylinders 3000-200-6 PATENTED KEYWAY 626
2	Cylinders 1000-118-A02-6 PATENTD KEYWAY 626
1	Mortise Cylinder CR1000-114-A62-7 626
1	Lockable Mullion 908BKM M95 M96 (Keyed to existing door cylinder)
1	Power Matic Operator 6021-RF 689
2	Touch Less Switch-Norton (ASSA) Wave Reader Switches, Model 700
1	Trach and Arm Assembly 6610-1 689
1	Switch Post 530 (compatible with Wave Plate)
1	Mount Box 555
1	Door Switch 531
1	Track and Arm Assembly 6610-10-1
1	Closer DC3210 A3 689
5	Keys cut to Acton Master (Paid to separate Vendor)
1	Threshold 255 A 80' with Tapcon screws

Hard wiring of the Wave Readers to be completed by electrician hired by the Town.

A MANDATORY WALKTHROUGH WILL OCCUR ON SITE AT 10AM ON August 30, 2021.

PROPOSAL CONDITIONS:

- All proposals in response to this RFP are to be the sole property of the Town of Old Saybrook.
- The Proposer agrees that the proposal will remain valid for a period of 180 days after the deadline for submission and may be extended beyond that time by mutual agreement.
- The Town of Old Saybrook may amend or cancel this RFP prior to the due date and time, if it deems it to be necessary, appropriate or otherwise in the best interest of the Town of Old Saybrook. Failure to acknowledge receipt of amendments, in accordance with the instructions contained in the amendments, may result this proposal cancellation.
- The Proposer must certify that the personnel identified in its response to this RFP will be the persons actually assigned to the project (no subcontracting).
- The contractor is required to secure all permits from the Town and submit an insurance certificate naming the Town as an additional insured. See insurance requirements attached hereto.
- Any costs and/or expenses incurred in preparing and/or submission of this proposal are the sole responsibility of the vendor.
- Evidence of experience, ability and similar installations and service must be presented to the Town's review.
- Changes or additions to the original proposal will not be permitted after submission.
- Weather-stripping to the frame and usage of the appropriate colored caulking for sealing the frame and threshold plate to existing brickwork and concrete base must be approved.
- Where required the existing voids between the interior sheetrock and new door frame will be infilled, caulked, compounded and painted to match the interior surfaces.
- All wiring of equipment, fixtures, receptacles and switches included in this proposal will conform to the most recent commercial electrical and CT fire codes and be subject by the Town's Building Inspectors approval.
- The successful vendor is responsible for complying with the Town's permit process. Evidence of Workmen's Comprehensive Coverage and a Certificate of Insurance will be required by the Old Saybrook building inspectors office before a permit can be issued.
- A rendering with actual measurements for this doorway system must be submitted to the Building Inspectors Office for approval before any demolition of the existing door/ frame can started. Demolition of the existing doorway system can not be started without a plan to secure the building when it is unoccupied during this construction period.

Proposals transmitted by Fax or Email will not be accepted or reviewed.

Proposals must be submitted in a sealed envelope marked "RFP 2021–Acton Library Entry Door System" and addressed to:

Attn: Office of the First Selectman
Carl P. Fortuna, Jr.
302 Main Street
Old Saybrook, CT 06475

Telephone: 860-395-3123
Email: carl.fortuna@oldsaybrookct.gov
Website: oldsaybrookct.org

OLD SAYBROOK IS AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER.
MBE'S, WBE'S AND SBE'S ARE ENCOURAGED TO SUBMIT BIDS.

Minimum Insurance Requirements. The selected contractor shall agree to maintain in force at all times during which services are to be performed the following coverage placed with a company(ies) licensed to do business in the State of Connecticut:

General Liability*	Each Occurrence	\$1,000,000
	General Aggregate	\$2,000,000
	Products/Completed Operations Aggregate	\$2,000,000
Auto Liability*	Combined Single	
	Limit Each Accident	\$1,000,000
Umbrella* (Excess Liability)	Each Occurrence	\$1,000,000
	Aggregate	\$1,000,000
Professional Liability	Each Occurrence	\$1,000,000
	Aggregate	\$1,000,000

* The Town of Old Saybrook shall be named as “Additional Insured”. Coverage is to be provided on a primary, noncontributory basis.

Workers’ and Employers’ Liability	WC Statutory Limits	
	EL Each Accident	\$500,000
	EL Disease Each Employ	\$500,000
	EL Disease Policy Limit	\$500,000