



TOWN OF OLD SAYBROOK
Historic District Commission

*William Childress, Chairman
Barbara Harms, Vice Chair
Jan Furman, Secretary*

www.oldsaybrookct.gov
302 Main Street
Old Saybrook, CT 06475
860-395-3131

*Diane Aldi DePaola
Laura Gray
Alternate Members
Richard Peters
Alan Cantor
Paul Knierim*

MINUTES
REGULAR MEETING
Tuesday, January 17, 2023, at 7:00 p.m.
Hybrid Meeting
Town Hall 2nd floor conference room
302 Main Street, Old Saybrook

I. **CALL TO ORDER**

Chairman W. Childress called the meeting to order at 7:00 p.m.

II. **ROLL CALL**

Members Present – William Childress, Jan Furman, Laura Gray, Alan Cantor (seated for D. Aldi DePaola), Paul Knierim (seated for B. Harms).

Members Absent – Barbara Harms, Diane Aldi DePaola, Richard Peters

Staff Present – Lynette Wacker, Assistant Town Planner; C. Maharbiz, HDC Recording Clerk

III. **REGULAR BUSINESS**

A. **Minutes**

MOTION to approve the regular meeting minutes of November 15, 2022, as presented;
Made by: P. Knierim; **Seconded by:** L. Gray; **In Favor:** W. Childress, J. Furman, L. Gray, A. Cantor, P. Knierim; **Opposed:** None; **Abstained:** None. **APPROVED:** 5-0-0.

B. **Correspondence** – L. Wacker provided magazines available for members to take.

C. **Committee, Representative and Staff Reports** – L. Wacker provided a report on two properties: (1) at 88 N. Cove Rd., a representative of a solar panel company inquired about whether they needed to come before HDC and it was determined that they do not because the parcel is only slightly within the district and the home is not visible from the road; and (2) at 184 N. Cove Rd., a shed and stone wall were placed without authorization so L. Wacker sent a letter to the owner asking them to fill out an application for certificate of appropriateness.

IV. PUBLIC HEARINGS

- A. **Certificate of Appropriateness as to Exterior Features** to replace window on west side of house and install new roof cap for kitchen hood.

103 North Cove Road (Map 32/Lot 2-1)

Owner/Applicant: Jeffrey & Mary Meotti

ACTION: *Filed 12/27/2022; open public hearing, decision by 1/17/2023 (NLT 3/1/2023)*

Jeffrey Meotti presented and stated that they want to enlarge the kitchen window and move it a little to the north. They also need to move a vent.

W. Childress confirmed that there will be no change in the design of the window or materials. Mr. Meotti stated that it will be the same manufacturer and the same material; it will be 3 panes instead of 2. W. Childress noted for the record that this is not a contributing house.

MOTION to approve the application, **MADE by** J. Furman; **SECONDED by:** P. Knierim; **VOTED IN FAVOR:** W. Childress, J. Furman, L. Gray, A. Cantor, P. Knierim; **OPPOSED:** None; **ABSTAINED:** None; **APPROVED:** 5-0-0.

V. NEW BUSINESS

- A. Election of Officers

Alternate members A. Cantor and P. Knierim were not seated for the votes on officers.

MOTION that W. Childress serve as Chairman, **MADE by** L. Gray; **SECONDED by:** J. Furman; **VOTED IN FAVOR:** W. Childress, J. Furman, L. Gray; **OPPOSED:** None; **ABSTAINED:** None; **APPROVED:** 3-0-0.

MOTION that B. Harms serve as Vice Chair, **MADE by** W. Childress; **SECONDED by:** L. Gray; **VOTED IN FAVOR:** W. Childress, J. Furman, L. Gray; **OPPOSED:** None; **ABSTAINED:** None; **APPROVED:** 3-0-0.

MOTION that J. Furman serve as Secretary, **MADE by** L. Gray; **SECONDED by:** W. Childress; **VOTED IN FAVOR:** W. Childress, J. Furman, L. Gray; **OPPOSED:** None; **ABSTAINED:** None; **APPROVED:** 3-0-0.

- B. Meeting time change discussion

MOTION that the meeting time be changed to 6:00 p.m., **MADE by** J. Furman; **SECONDED by:** W. Childress; **VOTED IN FAVOR:** W. Childress, J. Furman, L. Gray, A. Cantor, P. Knierim; **OPPOSED:** None; **ABSTAINED:** None; **APPROVED:** 5-0-0.

VI. **ADJOURNMENT**

MOTION to adjourn the meeting at 7:11 p.m. until the next regular meeting of Tuesday, February 21, 2023, 6:00 p.m., Old Saybrook Town Hall, 302 Main Street, **MADE by** J. Furman; **SECONDED by:** P. Knierim; **VOTED IN FAVOR:** W. Childress, J. Furman, L. Gray, A. Cantor, P. Knierim; **OPPOSED:** None; **ABSTAINED:** None; **APPROVED:** 5-0-0.

Respectfully submitted,
Carolina Maharbiz, HDC Recording Clerk