



**TOWN OF OLD SAYBROOK
Harbor Management Commission**

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**HMC SPECIAL MEETING MINUTES
January 30, 2019 7:00 PM
TOWN HALL EMPLOYEE CAFETERIA**

1. Call to Order

The meeting was called to order by the chair, Robert Murphy, at 7:04 pm.

2. Roll Call

Present: Robert Murphy, Chairman; Paul Connolly, Secretary; Dick Goduti; David Cole; Robert Soden and Jennifer Donahue, Clerk

Absent: Scott Mitchell, Harbor Master

3. Review and Discussion of Path Forward on Sheffield Street RFP, Including Applicable Requirements

Mr. Murphy reviewed the changes he had made to the draft RFP based on the recommendations made by commission members at the regular January meeting. Whether or not ADA requirements apply to the project and, if so, to what degree, was discussed. Mr. Soden volunteered to call Mr. Neilson at Docko to see what his understanding of the issue was as he had prepared original drawings for the proposed work. Mr. Soden agreed to contact Mr. Murphy with the results of his conversation with Mr. Neilson so that Mr. Murphy could then follow-up with the First Selectman and Attorney Cronin for additional feedback.

Size and weight of floats, railings, use of "standard size" materials vs. "custom work," and using more specific specifications vs. more general specifications to allow bidders to suggest solutions were also discussed.

4. Adjournment

A motion to adjourn was made at 7:50 pm by Mr. Cole, seconded by Mr. Soden, and was so VOTED 5-0-0 unanimously.

Respectfully submitted,

Jennifer Donahue
OSHMC Clerk