



**TOWN OF OLD SAYBROOK  
Harbor Management Commission**

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**302 Main Street • Old Saybrook, Connecticut 06475-1741**

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**HMC SPECIAL MEETING MINUTES - CORRECTED  
February 3, 2020 7:00 P.M.  
SECOND-FLOOR CONFERENCE ROOM**

**1. Call to Order**

Chair Robert Murphy called the meeting to order at 7:00 p.m.

**2. Roll Call**

Present: Robert Murphy, Chair; David Cole; Robert Soden; Lou Vinciguerra (by phone); and Jennifer Donahue, Clerk.

Absent: Paul Connolly, Secretary; Scott Mitchell, Harbor Master.

**3. Final Approval of Meeco Sullivan Drawings**

After review and discussion of proposed shop drawings for Sheffield Street gangway and dinghy dock, Mr. Murphy made a motion to approve the shop drawings as submitted with the following exceptions: 1) rotate the northern batter pile 90° clockwise; 2) delete the three 10" galvanized cleats on the landing float and replace with 2' x 4' tie rail running half the distance of the landing float. Mr. Soden seconded the motion and it was so VOTED unanimously 4-0-0.

**4. Potential Increase in Meeco Sullivan Contract for Additional Shipping Charges**

Mr. Murphy reviewed that the landing float is on coming in one piece instead of two, which requires an over-the-land permit that will cost more. Mr. Murphy made a motion to approve change order number one in the amount of \$1,260.00 to accommodate the additional cost of this design change. Mr. Cole seconded the motion and it was so VOTED unanimously 4-0-0.

**5. Increase in Capital Budget**

Upcoming project expenses and estimates were reviewed. As a result, Mr. Murphy made a motion asking the commission to authorize him to go before the Board of Finance to ask for an increase to the capital budget from \$100,000 to \$135,000. Mr. Cole seconded the motion and it was so VOTED unanimously 4-0-0.

**6. Adjournment**

Mr. Cole made a motion to adjourn at 7:23 p.m. seconded by Mr. Soden which was so VOTED unanimously 4-0-0.

Respectfully submitted,

Jennifer Donahue  
Clerk, OSHMC