



**TOWN OF OLD SAYBROOK
Harbor Management Commission**

302 Main Street • Old Saybrook, Connecticut 06475-1741

Telephone: 860-395-3123 Facsimile: 860-395-3125

**HMC MEETING MINUTES
May 14, 2018 7:00 P.M.
TOWN HALL EMPLOYEE CAFETERIA**

1. Call to Order

Chairman Robert Murphy called the meeting to order at 7:00 p.m.

2. Roll Call

Present: Robert Murphy, Chair; Paul Connolly, Secretary; David Cole; Dick Goduti; Robert Soden; and Jennifer Donahue, Interim Clerk. Scott Mitchell, Harbor Master, arrived at 7:07 p.m.

3. Citizens with Business Before the Commission

There were no citizens with business to be considered by the commission.

4. Approval of Minutes

The minutes of the regular meeting of April 9, 2018 were considered. A motion was made by Mr. Cole and seconded by Mr. Connolly to accept the minutes as submitted and was so VOTED unanimously 5-0-0.

5. Clerk Report

Ms. Donahue's written report was reviewed by commission members. She asked for guidance on how long to keep those on the wait lists who do not respond to the June 1 deadline for renewal. Mr. Murphy asked that the wait list renewals be reviewed at the June meeting.

The financial report was also reviewed leading Mr. Goduti to inquire about the budget's sustainability in light of the commission's 5-year plan. Mr. Connolly noted that upon his last review about a month and a half ago things looked ok. It was noted that the Ferry Road project is under budget of what it was originally projected to cost and final decisions have not yet been made about the Sheffield Street project. The budget appears stable through the end of the next fiscal year (2018-2019). In the last three years of the plan the only potential project is kayak racks, with no major projects planned at this time.

6. North Cove

Mr. Murphy made a motion to add Elio Betty of Madison to the wait list. Mr. Cole seconded the motion and it was so VOTED unanimously 5-0-0.

7. Clothesline

There are 32 paid on the Clothesline list. It was noted that there are 34 spaces. Ms. Donahue will review with Mr. Connolly available poles and if there are two poles to offer the next two on the wait list will be invited to use them this season.

8. Ferry Road

There may be one or two available slips left at Ferry Road to offer for this season. When the project is completed open spots can be assessed and offered.

The dumpster at Ferry Road is again being misused. There was some discussion among commission members about how to monitor this to stop the misuse. It was agreed that commission members would keep an eye on the dumpster's use and institute more policing of it if necessary.

The dock reconstruction project is proceeding on schedule after a slight delay waiting for materials. Most of the framing was to be completed by May 14 with the decking to be completed by the end of the week or the beginning of

the next week. The contractor requested a bench mark to set the elevation measurement of the deck. Mr. Murphy questioned whether the commission is responsible to pay for it or the contractor. Mr. Cole agreed to contact the two boaters (Rutty and Clark) who need to have stand off piles driven to tie their boats off to so that they can meet with the contractor to help determine where those piles should be driven.

Mr. Goduti called the commission's attention to the town ordinance that provides for the T-dock to be a site for docking for emergencies as well as for loading and unloading. Since the new dock eliminates the T-dock he suggested that the ordinance be reviewed for possible alteration. This discussion led to talk of other ordinances for parking that effect other harbor management space such as the Clothesline. Mr. Murphy asked that the issue of town ordinances and the commission's authority from the mean high water mark be added to the June meeting agenda to give commission members time to research the matter and have an informed discussion.

9. Sheffield Street Project Planning, Bidding and Execution Discussion

Mr. Murphy opened the discussion of the Sheffield Street planning noting that a new dinghy dock needs to be part of the commission's plan and that a COP allowing for a modified design has been approved. The commission now needs to decide what it wants to build. He also queried whether it is time for the Sheffield Street dock to be demolished or if it still has more life in it. It was agreed by all that the dinghy dock is undesirable and there are some repairs required on the fixed dock.

After some discussion commission members agreed that a phased strategy seemed reasonable beginning with solving the problems of the dinghy dock and ramps as well as related land work; next, repair or review of the dock could commence.

After additional discussion it was agreed that Mr. Soden would contact Matt from Sullivan to see if he would be willing to give some planning ideas for the commission based on his expertise. Mr. Soden will prepare a list of criteria to use along with the approved drawings from the COP. The phased approach as well as docks that are pulled in the winter should be part of the list of criteria.

It was also agreed that Mr. Connolly would contact Larry Bonin regarding site work which would include raising the grade in the area sometime after November 1.

10. Harbor Master/Dock Master Report

Mr. Mitchell reported that he went over budget by \$600 for labor when placing the moorings in North Cove for the season.

Mr. Bell's mooring did not pass inspection and has not been placed. Mr. Reddington's mooring is still sitting in the yacht club parking lot as it does not have the proper chain gear.

Mr. Mitchell asked the commission if it wants to replace the North Cove sign that was torn away over the winter. Commission members asked Mr. Mitchell to locate a less venerable spot for the sign. The discussion was tabled to the next meeting pending the results from Mr. Mitchell's exploration.

11. New Business

Mr. Goduti was approached by the parent of a potential Eagle Scout about projects for the HMC. Commission members discussed the fact that permits are needed for most of the commission's projects. It was agreed that if a project came up that the commission could set up that could then potentially be executed by and Eagle Scout that might work. Commissioners will keep it in mind for future projects.

12. Correspondence

Commission members acknowledged receipt of a copy of a DEEP application for 91 North Cove Road to rebuild a seawall and pier. They also acknowledged receipt of a copy of a DEEP application for 59 Woodland Drive submitted by Mr. Soden on behalf of his father for rebuilding of an existing structure that needs to be changed to meet modern criteria. Mr. Soden excused himself as a commission member during this part of the discussion. The commission briefly reviewed both applications with no comment.

Ian Marchaj submitted an emailing regarding whether an 18' cat boat would meet Clothesline criteria. Commission members considered the matter and agreed that it would not as the Clothesline cables would prevent it. Ms. Donahue will contact Mr. Marchaj to inform him.

Two vessel changes were reviewed for the information of commissioners. Mr. Mitchell has approved them.

Commission members acknowledged two Rule 11 requests, one from Larry Ritzhaupt and one from Walter Moore. Ms. Donahue was asked to email them to acknowledge the submissions and to ask that they consider tagging their moorings with their yellow ribbons so that transient boaters could make use of them.

13. Payment of Bills

Mr. Murphy made a motion to pay \$42.08 to Connecticut Water, \$19.88 and 20.36 to Saybrook Hardware, \$323.63 to Beard Lumber, \$250 to David Colvin, \$440 to Sarah Eickler, \$580 to Jim Mitchell, and \$430 to Peter Stump. Mr. Connolly seconded the motion and it was so VOTED unanimously 5-0-0.

14. Adjournment

Mr. Cole made a motion to adjourn at 9:22 p.m. seconded by Mr. Soden which was so VOTED unanimously 5-0-0.

Respectfully submitted,
Jennifer Donahue
Interim Clerk, OSHMC