



**TOWN OF OLD SAYBROOK
Harbor Management Commission**

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**HMC MEETING MINUTES
January 16, 2024 7:00 P.M.
SECOND-FLOOR CONFERENCE ROOM, TOWN HALL - HYBRID**

To access the audio from this meeting, please use the following link:

<https://youtu.be/dMbu7H8YNA>

1. Call to Order

Secretary Paul Connolly called the meeting to order at 7:01 p.m.

2. Roll Call

Present: Paul Connolly, Secretary; Lou Vinciguerra; Robert Soden; David Cole (remote); Scott Mitchell, Harbor Master. Jennifer Donahue, Clerk, arrived approximately 7:30 pm.

Absent: : Robert Murphy, Chair

3. Citizens with Business before the Commission

There were no citizens with business before the commission.

4. Approval of Minutes

The minutes of the regular meeting of December 18, 2023 were reviewed. Mr. Cole made a motion to approve the minutes as submitted. Mr. Soden seconded the motion and it was so VOTED unanimously 4-0-0.

5. Clerk Report

Ms. Donahue gave a brief overview of her regular written reports focusing on the renewals for the upcoming season. Discussion followed related to filling the remaining open slots in North Cove from the wait list for the upcoming season.

6. North Cove

The town dock still has three moorings, one zodiac and one kayak remaining that were not picked up for the season. One final attempt will be made to contact the owners before Mr. Mitchell removes them to the town garage.

There was no further report on dinghy dock signage.

Curb stops are continuing to be looked into by the chair and dock master.

7. Clothesline

Mr. Vinciguerra gave an update on the ramp project noting that the contractor is waiting for low water to proceed.

8. Ferry Road

There was a discussion on flood waters. The commission may need work to address potential ramp damage in future. A large tree trunk needs to be removed and the piling used for a parking stop floated off rebar. Mr. Mitchell will contact DPW to remove the stump and speak to them regarding installation of concrete parking stops that won't float away.

The dock proposal from the local vendor currently working at Ragged Rock was discussed. Mr. Cole will get an additional quote from the vendor on the ramp.

Mr. Mitchell is working with the town to remove the abandoned docks.

9. Harbor Master/Dock Master Report

Mr. Mitchell did not have anything additional to report.

10. Correspondence

Correspondence was reviewed. Mr. Downie will be offered a spot on the North Cove wait list as requested. Mr. Mitchell will provide information to Mr. Melville to UCONN project aquaculture - seagrant. Mr. Melville will be invited to a future meeting to get a better idea of his request.

11. New Business

The annual election of officers was held. Mr. Cole made a motion to nominate Mr. Murphy to continue as chair. Mr. Vinciguerra seconded the motion and it was so VOTED unanimously 4-0-0. Mr. Soden made a motion to nominate Mr. Connolly to continue as secretary. Mr. Vinciguerra seconded the motion and it was so VOTED 3-0-0 with Mr. Connolly abstaining from the vote.

12. Old Business

There was no further discussion of memorial benches.

There was no further report on CT River dredging.

There was no further report on transient signage.

There was no further report on the potential to suggest Oyster River dredging to the Army Corps as the Shellfish Commission had not yet provided further information.

There was no further report on the kayak subcommittee.

There was no further report on the file cabinet.

Mr. Mitchell noted that he would like video surveillance at the Ferry and Sheffield Street docks. He suggested moving forward on this item by speaking with the first selectman to see if he could approach Chief Spera.

Mr. Connolly solicited suggestions for Chapter 1 edits to the Harbor Management Plan. He reported that he had sent the history section to Tedd Levy for comments. He initially declined the assignment but subsequently sent some notes over that will allow Mr. Connolly to edit that section. The consultant is continuing work on the other sections.

13. Payment of Bills

Mr. Connolly made a motion to approve the following bills: Online Mooring, \$615; CT Water, \$57.23; CT Water, \$96.46. Mr. Soden seconded the motion and it was so VOTED unanimously 4-0-0.

14. Adjournment

Mr. Cole made a motion to adjourn at 7:51 p.m. seconded by Mr. Soden which was so VOTED unanimously 4-0-0. The next regular meeting is scheduled for Tuesday, February 29, 2024 at 7:00 p.m.

Respectfully submitted,

Paul Connolly
Secretary, OSHMC