



**TOWN OF OLD SAYBROOK  
Harbor Management Commission**

---

**302 Main Street • Old Saybrook, Connecticut 06475-1741**

**Telephone: 860-395-3123    Facsimile: 860-395-3125**

**HMC MEETING MINUTES  
December 19, 2022    7:00 P.M.  
SECOND-FLOOR CONFERENCE ROOM, TOWN HALL - HYBRID**

**To access the audio from this meeting, please use the following link:**

<https://youtu.be/1JycO5xqr1A>

**1. Call to Order**

Chair Robert Murphy called the meeting to order at 7:02 p.m.

**2. Roll Call**

Present: Robert Murphy, Chair; Paul Connolly, Secretary; David Cole (remote); Robert Soden, Lou Vinciguerra; and Jennifer Donahue, Clerk.

Absent: Scott Mitchell, Harbor Master.

**3. Citizens with Business before the Commission**

There were no citizens with business before the commission.

**4. Approval of Minutes**

The minutes of the regular meeting of November 21, 2022 were reviewed. Mr. Cole made a motion to approve the minutes as submitted. Mr. Vinciguerra seconded the motion and after discussion related to additional payments by tax-exempt fishermen whose accounts did not update with the new fees it was so VOTED unanimously 5-0-0.

**5. Clerk Report**

Ms. Donahue gave a brief overview of her regular written reports. She reported that renewals for North Cove, the Clothesline and the Ferry Dock are now closed with only a few remaining payments or updated registrations needed to complete the process. Expenses look good and revenue is nearing the goal for the fiscal year.

**6. North Cove**

Renewal update: 134 moorings Approved in Advance, 8 Renewal Under Review (need payment or registration), 4 spots open with 76 people currently on the wait list. Commissioners discussed offering those mooring spaces to numbers 5, 6, 7, & 8 on the wait list since numbers 1-4 are all 40+ feet. This is subject to Mr. Mitchell's approval on sizing.

Commissioners discussed Rule 11 timing when a mooring holder is between boats. If a mooring holder has not been able to meet Rule 11 requirements for two consecutive seasons because of lack of a boat, mooring rights will be terminated.

Items c, d, and e will be finalized at the January meeting.

The Sheffield Street permit has been closed.

**7. Clothesline**

Renewal Update: 30 moorings Approved in Advance, 4 moorings available with 34 people on the wait list.

Mr. Vinciguerra reported that DEEP has not responded to the permit application yet. He will check in with Mark Jackson again.

Mr. Murphy will check to see if there are any remaining town permits related to the stair reconstruction that need to be closed.

## **8. Ferry Road**

Renewal Update: 22 slips Approved in Advance, 3 Renewal Under Review (need payment or registration), no slips open with 30 people on the wait list.

Mr. Cole asked if some pricing could be determined for the additional docks at Ferry Road. Mr. Murphy and Mr. Vinciguerra will work on this. Mr. Soden will summarize the findings in the existing permit and look at the approved sizes.

Mr. Murphy reported he had the as-built for Ferry Road prepared.

## **9. Harbor Master/Dock Master Report**

In the absence of the harbor master there was no report.

## **10. Correspondence**

Correspondence was acknowledged.

## **11. New Business**

There was no new business.

## **12. Old Business**

Closing remaining zoning permits was discussed earlier in the meeting.

Mr. Connolly and Mr. Murphy will continue to work on the grounds maintenance RFP.

Mr. Mitchell has been continuing to work with the P&R kayak subcommittee.

Further discussion on the file cabinet and video surveillance was tabled. There was no update on the Harbor Management Plan.

## **13. Payment of Bills**

Mr. Connolly made a motion to approve the following bills: Resource Management and Mapping, \$500; CT Sales & Use Tax, \$2,888; Online Mooring, \$1,002. Mr. Vinciguerra seconded the motion and it was so VOTED unanimously 5-0-0. The two plumbing bills were not updated and were not acted upon.

## **14. Adjournment**

Mr. Cole made a motion to adjourn at 8:03 p.m. seconded by Mr. Connolly which was so VOTED unanimously 5-0-0. The next regular meeting is scheduled for Tuesday, January 17, 2023 at 7:00 p.m.

Respectfully submitted,

Jennifer Donahue  
Clerk, OSHMC