



**TOWN OF OLD SAYBROOK
Harbor Management Commission**

302 Main Street • Old Saybrook, Connecticut 06475-1741

Telephone: 860-395-3123 Facsimile: 860-395-3125

**HMC MEETING MINUTES
October 17, 2022 7:00 P.M.
SECOND-FLOOR CONFERENCE ROOM, TOWN HALL - HYBRID**

To access the audio from this meeting, please use the following link:

[https://youtu.be/ 9gvKhzrlbI](https://youtu.be/9gvKhzrlbI)

1. Call to Order

Chair Robert Murphy called the meeting to order at 7:00 p.m.

2. Roll Call

Present: Robert Murphy, Chair; Paul Connolly, Secretary; David Cole (remote); Robert Soden, Lou Vinciguerra; Scott Mitchell, Harbor Master and Jennifer Donahue, Clerk

3. Citizens with Business before the Commission

There were no citizens with business before the commission.

4. Approval of Minutes

The minutes of the regular meeting of September 19, 2022 were reviewed. Mr. Cole made a motion to approve the minutes as submitted. Mr. Connolly seconded the motion and it was so VOTED 4-0-1 with Mr. Soden abstaining as he had not been present.

The minutes of the special meeting of September 26, 2022 were reviewed. Mr. Vinciguerra made a motion to approve the minutes as submitted. Mr. Connolly seconded the motion and it was so VOTED 4-0-1 with Mr. Cole abstaining as he had not been present.

5. Clerk Report

Ms. Donahue gave a brief overview of her regular written reports. She noted that the budget process is coming up and gave commissioners a worksheet for the 2023-2024 fiscal year to review. Preliminary analysis determined a potential operating budget increase of approximately 28%. Commissioners discussed changes in costs. After discussion Mr. Connolly made a motion to increase costs across the board 10%, with the exception of moorings in the beach communities. Mr. Soden seconded the motion and it was so VOTED unanimously 5-0-0.

6. North Cove

The cove has 146 moorings for the season with 68 people currently on the wait list and 11 people with Rule 11 exemption requests. Mr. Murphy brought up a concern regarding mooring holders asking for Rule 11 exemptions for multiple years with no boat on their moorings during that time. Commissioners generally agreed that Rule 11 requests should be limited to two years with exceptions considered on a case-by-case basis. This, as well as the timing for Rule 11 requests, will be made clear in the spring mailing.

There was no report on mooring succession for spouses.

There was no report on the as-builts.

There was no report on the fishing nets.

7. Clothesline

The Clothesline is full for the season with 34 people; the wait list has 31 people.

Mr. Vinciguerra reported that DEEP is backed up on permitting and even though the HMC filed a permit for the launch ramp repairs in April he has not heard back yet. He presented pricing from Coastline for a pre- and post-survey estimate for the wall near the North Cove launch ramp. Commissioners agreed to get the survey closer to the time the work will be performed.

There was no report on the responsibility for pole maintenance.

Mr. Mitchell and Mr. Connolly will discuss the potential vacancies that were at the Clothesline this season. Clothesline holders will be notified in the spring mailing of the 50% requirement and that it will be enforced in the upcoming season.

8. Ferry Road

The docks are full for the season. There are 28 people on the wait list.

Mr. Cole asked that the commission consider a new floating dock in the area where one previously existed before it got too shallow. He noted that dredging that will be done by the neighboring marina will open this up, potentially providing two additional slips. Mr. Soden will look at previous permitting of the area to see what the best path forward would be.

Mr. Mitchell will call the plumber about shutting of the water and blowing out the pipes for the season. Mr. Mitchell and Mr. Cole will coordinate to determine if any plumbing improvements are needed at the Ferry Road dock.

9. Harbor Master/Dock Master Report

Mr. Murphy stated that he and Mr. Mitchell will go over the numbers related to his expenses on behalf of the committee in preparation for a vote at the next meeting.

10. Correspondence

There were no Rule 11 requests.

Correspondence by Mr. Brooke regarding a new boat he purchased was discussed. Due to the size, there may be no mooring space for him. Previous correspondence provided by Mr. Brooke will be reviewed to find out if his new purchase is in keeping with what was discussed with the HMC.

11. New Business

Commissioners acknowledged the zoning referral related to the moratorium on drive throughs with no comment.

12. Old Business

Commissioners agreed to prepare an RFP to solicit bids for a ground maintenance contract.

Mr. Mitchell reported that the kayak subcommittee had visited some sites and discussed the options but had made no decisions.

There was no report on the file cabinet.

There was no report on video surveillance.

There was no further report on an update to the Harbor Management Plan.

13. Payment of Bills

Mr. Connolly made a motion to approve the following bills: Online Mooring, \$36; CT Water, Ferry Road, \$256.94; CT Water, Sheffield Street, \$178.98. Mr. Vinciguerra seconded the motion and it was so VOTED unanimously 5-0-0.

14. Adjournment

Mr. Cole made a motion to adjourn at 8:43 p.m. seconded by Mr. Soden which was so VOTED unanimously 5-0-0. The next regular meeting is scheduled for Monday, November 21, 2022 at 7:00 p.m.

Respectfully submitted,

Jennifer Donahue
Clerk, OSHMC