



**TOWN OF OLD SAYBROOK
Harbor Management Commission**

302 Main Street • Old Saybrook, Connecticut 06475-1741

Telephone: 860-395-3123 Facsimile: 860-395-3125

**HMC SPECIAL MEETING MINUTES
NOVEMBER 16, 2017 7:00 P.M.
FIRST-FLOOR CONFERENCE ROOM**

1. Call to Order

Chairman Robert Murphy called the meeting to order at 7:01 p.m.

2. Roll Call

Present: Robert Murphy, Chair; Paul Connolly, Secretary; David Cole; Jennifer Donahue, Interim Clerk.

Absent: Dick Goduti; Scott Mitchell, Harbormaster.

3. Citizens with Business Before the Commission

None

4. Approval of Minutes

Mr. Cole made a motion to accept the minutes of the October 10 meeting and the minutes of the November 2 special meeting. Mr. Murphy seconded the motion and it was so VOTED unanimously 3-0-0.

5. Clerk Report

Ms. Donahue reported on the applications that have been coming in and noted that she is working to get out the clothesline mailing as well as to update the commission spreadsheets.

6. North Cove

Approximately 48 North Cove mooring renewals have come in with four additional applications with special requests for the commission to consider. Most of the requests centered around applicants, for various reasons, not being in possession at this time of the registration documentation for the boats they planned to put on their moorings. After some discussion, Mr. Murphy made a motion to agree to extend the deadline to produce the registration documentation till February 15 for Steve Pope, Kevin Glynn, and Andrew Hurdis. The motion was seconded by Mr. Connolly and so VOTED unanimously 3-0-0. Ms. Donahue was instructed to hold their applications and checks until their registrations are received. In addition, Mr. Connolly made a motion to allow Jae Lee to submit his application with registration for his 21ft boat and to inform the commission when purchase of his 40ft boat is complete, with final approval for the acceptance of the larger boat being left to the discretion of the Harbormaster. The motion was seconded by Mr. Murphy and so VOTED unanimously 3-0-0.

Mr. Murphy made a motion to add six applicants to the North Cove wait list: Christopher Colamussi, Huntington Station, NY; William Farrell, Old Saybrook; Cristina Pace, Essex; John Amendola, Essex; Geoffrey Ainson, Branford; Nick Chieppo, Madison. The motion was seconded by Mr. Cole and so VOTED unanimously 3-0-0.

7. Sheffield Street

Mr. Murphy noted that the commission had received approval for the project from the Army Corps of Engineers. Mr. Cole noted that land-based work on the project is planned at this time. The millings have been obtained and work will start after the first of the year.

8. Ferry Road

Mr. Cole asked Ms. Donahue to look for the applications from last year and to meet with him to update them for the upcoming mailing for slip renewals.

A discussion ensued regarding the Sheffield Street and Ferry Road projects and their timing and supervision needs. Mr. Murphy gave an update on the lead time required for the floating docks related to the Ferry Road project and the necessity to have an order in with a company by December 15 in order to guarantee the floating docks will be delivered to support a project completion of April 1.. This would require the project going out to bid now. Concern was also expressed about how these two projects would be supervised simultaneously given the availability and qualifications of commission members at this time. There was also some discussion related to the amount of capital monies available to the commission which is currently \$25,000 and is insufficient for the Ferry Road project. Additional monies could be made available but would require going through a process with the Board of Finance. Commission members expressed discomfort about putting the Ferry Road project out to bid at this time and discussed a fall timetable to give ample time to get a comprehensive bid package in order. Members also did not feel they currently have the manpower for two projects. Mr. Murphy made a motion that the commission plan for and execute the Ferry Road project in the 2018/2019 season in lieu of the 2017/2018 season. Mr. Cole seconded the motion and it was so VOTED unanimously 3-0-0.

9. Clothesline

No report.

10. Harbor Master/Dock Master Report

No report.

11. Correspondence

Mr. Connolly made a motion to accept the Rule 11 Request of Phil Westcott. Mr. Cole seconded the motion and it was so VOTED unanimously 3-0-0.

The commission then discussed a zoning change request which will come before a public hearing on Monday, November 20. The reported purpose of the change was to maintain the current level of full-service marine facilities. After a significant discussion, Mr. Murphy made a motion to allow him to draft a letter to the Zoning Commission in response to its October 17 memo stating that the HMC finds the Zoning Commission's proposal consistent with the purpose and intent of the harbor management plan. Mr. Connolly seconded the motion and it was so VOTED 2-0-1 with Mr. Cole abstaining.

12. New Business

There was no discussion on the kayak racks in Mr. Goduti's absence.

Mr. Murphy addressed administrative issues acknowledging Ms. Donahue's work and noting that he will handle the town audit of the commission's finances.

13. Old Business

It was reported that the dredge in the cove is ongoing.

14. Payment Bills

Mr. Connolly made a motion seconded by Mr. Cole to pay two bills to Docko, one for \$970 for permitting and one for \$630 for estimates as well as one bill for Olsen Sanitation for \$145.25 and two CT Water Co. bills for \$77.50 and \$107.83. The motion was so VOTED unanimously 3-0-0. Mr. Connolly made a motion seconded by Mr. Cole to allow Mr. Murphy to investigate a \$166 bill for Olsen Sanitation and to authorize its payment if needed and it has not been paid already. The motion was so VOTED unanimously 3-0-0.

15. Adjournment

Mr. Cole made a motion to adjourn at 9:16 p.m. seconded by Mr. Connolly which was so VOTED unanimously 3-0-0.

Respectfully submitted,

Jennifer Donahue
Interim Clerk, OSHMC