



## TOWN OF OLD SAYBROOK Ethics Commission

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### SPECIAL MEETING MINUTES THURSDAY DECEMBER 14, 2017

The Ethics Commission met at a special Meeting on Thursday, November 9, 2017 at 7:00 pm at the Old Saybrook Acton Library

1. **Call to Order:** Acting Chair K. E. Knobelsdorff called the meeting to order at 7:08 pm. Members present: D. E. Hunt, P. A. Ladd, M. J. Lewandowski.
2. **Approval of Minutes**
  - a. Regular Meeting Minutes, July 20, 2017;  
**Motion** (Lewandowski/Knobelsdorff ): In favor: Hunt, Knobelsdorff, Lewandowski; Abstain: Ladd. **Approved.**
  - b. Special Meeting Minutes, November 9, 2017:  
**Motion** (Lewandowski/Ladd ): In favor:, Knobelsdorff, Ladd, Lewandowski; Abstain Hunt. **Approved.**
3. **Comments from the Public:** None
4. **Old Business**
  - a. Review and discuss all feedback and comments received from consulting attorneys on the proposed revisions to Code of Ethics and “Procedures for complaints and advisory opinions.”  
  
Atty. Cassella (unable to attend) provided mark-up by Connecticut Conference of Municipalities attorney K. L. Olsen. Commission began comment-by-comment review. Commission indicated desire for clarification of Atty. Olsen’s comment on adding references CGS 8-11 and 8-21 to Section 23-3 B. Commission noted § 23-3 C required additional edit, and § 23-3 E needed more-specific language “notification.” Commission began discussing § 23-5 B, when library staff advised commission of 8:00 p.m. closure.
  - b. Vote on proposed revisions to Code of Ethics and “Procedures for Complaints and Advisory Opinions.” Item tabled for future meeting.
5. **Adjournment:** **Motion** for (Lewandowski/Knobelsdorff): **Approved.** Adjourned at 7:54 pm. **Next scheduled Regular Meeting: January 18, 2018, 7:00 pm. Acton Public Library**

Submitted: M. J. Lewandowski