



## TOWN OF OLD SAYBROOK

### Ethics Commission

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**DRAFT**

### REGULAR MEETING MINUTES THURSDAY JANUARY 19, 2017

The Ethics Commission met for a Regular Meeting on Thursday, January 19, 2017 at 6:00 p.m. at the Old Saybrook Acton Library

**1. Call to Order:** Chair Cassella called the meeting to order at 6:15 p.m. Members present: K. Knobelsdorff, M. J. Lewandowski.

**2. Election of Chair**

**Motion:** to nominate Edward Cassella as Chairman (Lewandowski/Knobelsdorff):  
Approved

**Motion:** to appoint Mr. Lewandowski as Secretary (Knobelsdorff/Cassella):  
Approved

**3. Approval of Minutes**

a. Special Meeting Minutes, December 1, 2016; **Motion:** to approve  
(Lewandowski/Cassella): Approved

**4. Comments from the Public:** None

**5. Old Business**

a. Review, discuss and vote on proposed revisions to Code of Ethics and “Procedures for complaints and advisory opinions” for forwarding to the Board of Selectmen for presentation at the next Town Meeting

Mr. Cassella reported that he sent the revised drafts of the changes to the procedures and the proposed amendments to the Code of Ethics to the town attorney, Michael Cronin, and the consulting attorney, Kari Olson, at the beginning of December 2016 for their review and feedback. He has spoken with both of them and expects to get their comments back before the Ethics Commission’s meets again at a Special Meeting in March.

Mr. Cassella gave the members present the most recent version of the proposed revisions from the last meeting. The members present reviewed some of the proposed changes, including the gift section, and also looked at whether to add cross references to sections of the Town of Old Saybrook Code, and specifically Sections 12-1 and 12-2 of that Code, in the Code of Ethics and regulations.

Members discussed the section that defines to whom the Code applies in general and as it relates to the gift provisions, and agreed to propose changing the language “others having dealings with the Town” to “others having a contractual relationship to provide services to the Town” in section 23.2 B of the Ethics Code.

Mr. Cassella asked what specific questions the members had for the attorneys that will be reviewing the proposed changes. Ms. Knobelsdorff said that we want to know if we are neglecting any due process requirements by adding the new provision in section 2 B of the complaint procedures, and if they have any concerns with the changes in Sections 3 and 4 on investigations and review of complaints, respectively. Members would like the attorneys to further review and comment on the gift provisions that have been added.

**6. New Business:** None

**7. Adjournment: Motion** for (Lewandowski/Cassella): Approved. Meeting adjourned at 7:10 p.m.

Next scheduled Special Meeting: March 23, 2017 at 6:00 p.m.

Submitted: K. Knobelsdorff