



TOWN OF OLD SAYBROOK

Ethics Commission

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REGULAR MEETING MINUTES THURSDAY JULY 19, 2018

The Ethics Commission met on Thursday, July 19, 2018 at 7:00 pm at the Acton Library

1. **Call to Order:** Chair E. M. Cassella called the meeting to order at 7:06 pm.
Members present: D. E. Hunt, K. E. Knobelsdorff, P. A. Ladd, M. J. Lewandowski.
2. **Approval of Minutes**
 - a. Regular Meeting Minutes, April 19, 2018:
Motion (Lewandowski/Hunt): **Approved.** (Abstained: Cassella, Ladd)
3. **Comments from the Public:** None
4. **New Business:**
 - a. Election of officers: After discussion, formalize existing roles of chair and secretary.
Motion (Cassella/Lewandowski): **Approved.**
 - b. Payment of bills: Outstanding payment due Murtha Cullina LLP for Atty. Kari Olsen review of pending updates and changes to Code and Procedures.
Motion (Knobelsdorff/Lewandowski): Submit \$909.00 bill to Finance Director for payment: **Approved.**
5. **Old Business:**
 - a. Continued review and discussion of feedback and comments received from consulting and Town attorneys on proposed revisions to Code of Ethics and "Procedures for complaints and advisory opinions."
 - 1) Completed discussion on Code. Secretary to complete consensus-based text modifications once electronic copy with previous, tracked changes is available.
 - 2) Renewed discussion of "Procedures for complaints and advisory opinions," focusing on time-frame and phasing of procedures.
 - b. Vote on proposed revisions to Code of Ethics and "Procedures for complaints and advisory opinions:" Tabled to first meeting once commission receives finalized, proposed changes.
6. **Adjournment:** **Motion** (Lewandowski/Knobelsdorff): **Approved.** Adjourned at 8:02 pm.

Next scheduled Regular Meeting: Thursday October 18, 2018, 7:00 pm. Acton Library

Submitted: M. J. Lewandowski