



TOWN OF OLD SAYBROOK Ethics Commission

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REGULAR MEETING MINUTES THURSDAY JULY 20, 2017

The Ethics Commission met at a Regular Meeting on Thursday, July 20, 2017 at 6:00 p.m. at the Old Saybrook Acton Library

1. **Call to Order:** Acting Chair K. Knobelsdorff called the meeting to order at 6:04 p.m.
Members present: D. E. Hunt, M. J. Lewandowski.
2. **Approval of Minutes**
 - a. Regular Meeting Minutes, January 19, 2017; No quorum of members present at previous meeting.
 - b. Special Meeting Minutes, April 20, 2017**Motion** (Knobelsdorff /Hunt): **Approved.**
3. **Comments from the Public:** None
4. **Old Business**
 - a. Review and discuss all feedback and comments received from consulting attorneys on the proposed revisions to Code of Ethics and “Procedures for complaints and advisory opinions.” As Chair unable to attend, members present discussed sending Chair an email to forward to CCM attorney (Olsen) and Town attorney (Cronin).
Motion (Knobelsdorff/Lewandowski): For Secretary to send email to Chair to request attorneys Olsen and Cronin review most recent Code revision draft (12/2/16 or 1/19/17) for general revisions and specific review of new section (inserted as Section 23-5) pertaining to gifts, in particular:
 - 1) Is it within the purview of the Ethics Commission to propose including Section 23-5, on gifts, that expands on the language in Chapter 12 of the Town Code?
 - 2) In Section 23-5, does Chapter 12 merit reference?
 - 3) Section 23-5 G. addresses gifts between employees, is it overreaching?
 - 4) Do any of the proposed revisions conflict with Chapter 12 of the Town Code**Approved.**
 - b. Use of Town email addresses by Commission.
Mr. Lewandowski unable to meet with Town IT manager.
 - c. Input for biennial letter on Code of Ethics to persons governed by the Code
Ms. Ladd, originator, not present. Tabled.

5. New Business

- a. Mr. Lewandowski to attempt to schedule a Special Meeting to move forward with proposed revisions to Code of Ethics and “Procedures for complaints and advisory opinions.”
- b. Mr. Hunt noted probable inability to attend next regular meeting (October 19) until 6:30 pm. Mr. Lewandowski to note change in time in minutes and in next agenda posting

6. Adjournment: Motion for (Lewandowski/Knobelsdorff): **Approved.** Adjourned at 6:20 p.m.

Next scheduled Regular Meeting: October 19, 2017 at 6:30 p.m. NOTE TIME CHANGE.

Submitted: M. J. Lewandowski