



**TOWN OF OLD SAYBROOK  
SELECTMEN'S OFFICE**

CARL P. FORTUNA JR., FIRST SELECTMAN

SCOTT M. GIEGERICH, SELECTMAN

MATTHEW PUGLIESE, SELECTMAN

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**REGULAR MEETING MINUTES**

**Tuesday, October 11, 2022**

**8:30 a.m.**

Old Saybrook Town Hall – First Floor Conference Room

Public Zoom Link: Direct link to the recording: <https://youtu.be/MCGS3ghnliw>

It is also included in the following playlists:

Board of Selectmen Meetings: \_

<https://www.youtube.com/playlist?list=PLKX0JMf1KPp9SQAHOQUQCR3yLtNYxKOWK>

- I. CALL TO ORDER** – All members present
- II. PLEDGE OF ALLEGIANCE** - Recited
- III. COMMENTS FROM THE PUBLIC** - None
- IV. COMMENTS FROM THE SELECTMEN:** It was agreed that Mr. Pugliese would be tasked with reaching out to the Chief about the gun giveback program.  
Mr. Fortuna discussed the submittal of the Community Challenge Grant and thanked all that gave input: Mr. Pugliese, Chris Costa and especially Jennifer Donahue for pulling together an excellent grant application in a relatively short time frame. He further discussed other grants: Connectivity Grant on Route 1 from Ocean State Job Lot to Elm Street will go to bid in early January. This will be constructing sidewalks and improving curb cuts; there is a FEMA grant for new Old Saybrook Fire Department radio equipment that Mr. Fortuna recently followed up on with Congressman Courtney and Senator Blumenthal; Chris Costa is working with neighboring communities on a larger resiliency grant and Mr. Fortuna is meeting with the Superintendent of Schools and Director of Operations about the state HVAC grant application process.
- V. APPROVAL OF MINUTES:** Board of Selectmen Meeting September 27, 2022.  
*A MOTION was made to approve the minutes.*  
**FORTUNA/GIEGERICH**  
**MOTION CARRIED UNANIMOUSLY**
- VI. BUSINESS BEFORE THE BOARD**
  - A.** Discussion and possible action on a request to the Board of Finance for an appropriation from the Capital Non-Recurring Fund of \$5,106.38 to upgrade the Town's two digital signs, Town Green and Gateway East (by Mystic Market).  
Mr. Hayden discussed how this upgrade would replace current technology about to be retired and unsupported; the new software would allow us to update both signs at the same time. This is not done now as the signs were purchased at different times so updating is done by different methods; both signs will have new wireless software; it will allow ease of access to updating as opposed to going through a desktop at town hall. Finally, he stated that both signs are in good condition and worthy of this upgrade.

*A MOTION was made to approve the request to the Board of Finance for an appropriation from the Capital Non-Recurring Fund of \$5,106.38.*

**FORTUNA/GIEGERICH**

**MOTION CARRIED UNANIMOUSLY**

- B.** Discussion and possible action on a request to the Board of Finance for an appropriation of \$500,000 to construct and renovate sidewalks from the Westbrook town line to Old Post Road along Route 1. Said appropriation to be reimbursed by a Small-Town Economic Assistance Program (STEAP) Grant.

Mr. Fortuna discussed how STEAP grants are reimbursable grants and other grants are not. He read an email where he asked the state whether the legislative earmarks the town recently received would be frontloaded (like LOTCIP) or reimbursable. The reply from the state was they are not sure how they will treat the legislative earmarks. In the past they have been frontloaded but not certain about the latest earmarks. In any event, the STEAP grant is a reimbursable grant and must go through the town's appropriation process. *A MOTION was made to approve a request to the Board of Finance for an appropriation of \$500,000.*

**FORTUNA/PUGLIESE**

**MOTION CARRIED UNANIMOUSLY**

- C.** Discussion and possible action on a request of the Zoning Commission for temporary moratorium, sought on Drive-through establishments through April 28, 2023, to provide time necessary to review existing regulations and consider adoption of potential regulation changes.

No action needed. The First Selectman is ok with the moratorium. He does not want to see a ban on food drive-throughs but agrees that too many would be a bad look for the town. Mr. Giegerich was also ok with the moratorium and said if it will help Zoning manage this more effectively, he is ok with it. Mr. Pugliese agreed.

- D.** Release of Encroachment Permit bond as recommended by the Director of Public Works – 70 Church Street.

*A MOTION was made to approve the Encroachment Bond release.*

**FORTUNA/GIEGERICH**

**MOTION CARRIED UNANIMOUSLY**

- E.** Appointments

- 1. Conservation.** Term expiration Christine Picklo. This is a two-year term due to expire 11/2024. *A MOTION was made to re-appoint Christine Picklo.*

**FORTUNA/PUGLIESE**

**MOTION CARRIED UNANIMOUSLY**

- 2. Conservation.** Term expiration Kelly Hartshorn. This is a two-year term due to expire 11/2024. *A MOTION was made to re-appoint Kelly Hartshorn.*

**FORTUNA/GIEGERICH**

**MOTION CARRIED UNANIMOUSLY**

- 3. Public Health Nursing.** Term expiration Priscilla Funck. This appointment is a three-year term due to expire 11/2025. *A MOTION was made to re-appoint Priscilla Funck.*

**FORTUNA/PUGLIESE**

**MOTION CARRIED UNANIMOUSLY**

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4. Public Health Nursing. Term expiration Sharon Craft. This appointment is a three-year term due to expire 11/2025. A *MOTION* was made to re-appoint Sharon Craft.

***FORTUNA/GIEGERICH***

***MOTION CARRIED UNANIMOUSLY***

**VII. ADJOURNMENT -** A *MOTION* was made to adjourn at 9:20 a.m.

***FORTUNA/PUGLIESE***

***MOTION CARRIED UNANIMOUSLY***

Respectfully submitted,  
Carl P. Fortuna Jr.  
First Selectman