



TOWN OF OLD SAYBROOK  
SELECTMEN'S OFFICE

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**MEETING MINUTES OF THE BOARD OF SELECTMEN**

**Tuesday, December 11, 2018**

**3:30 P.M.**

**Town Hall – First Floor Conference Room**

**PRESENT:** First Selectman Carl P. Fortuna Jr., Selectman Scott Giegerich, Selectman Carol Conklin and members of the public

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE-** Recited

**III. COMMENTS FROM THE PUBLIC-**None

**IV. COMMENTS FROM THE SELECTMAN:** A moment of silence was observed for Sal Perruccio and John McConochie.

**APPROVAL OF MINUTES:** Board of Selectmen Meeting November 13, 2018.

**FORTUNA/GIEGERICH**

Motion to approve Board of Selectmen Meeting November 13, 2018.

**MOTION CARRIED UNANIMOUSLY**

**V. BUSINESS BEFORE THE BOARD**

**A.** Move to add to the agenda the Second Amendment to Agreement between Middlesex Hospital and Town of Old Saybrook for Paramedic Services.

**FORTUNA/CONKLIN**

**B.** Motion to approve to add to the agenda Second Amendment to Agreement between Middlesex Hospital and Town of Old Saybrook for Paramedic Services.

**MOTION CARRIED UNANIMOUSLY**

**C.** Discussion and possible action on authorizing the First Selectman to enter into the Second Amendment to Agreement between Middlesex Hospital and Town of Old Saybrook for Paramedic Services.

The First Selectman explained that this amendment was necessary because the fee in the original agreement was set to rise to \$20,000 in year two but was kept at \$10,000 and thus this amendment. Likewise, the Hospital will keep the fee at \$10,000 for year three so another amendment will be coming shortly for FY '20.

**FORTUNA/GIEGERICH**

Motion authorizing the First Selectman to enter into the Second Amendment Agreement Middlesex Hospital Paramedic Services.

**MOTION CARRIED UNANIMOUSLY**

**D.** Discussion and possible action on the appropriation of funds for Time and Attendance software.

Lee Ann Palladino presented on the proposal to purchase a Time & Attendance module from Novatime. Novatime was selected over 4 other vendors. Both their presence in CT and their pricing, combined with their ability, made their product most attractive to the Finance Department. The goal is to bring best practices to our timekeeping and tracking ability, to have an audit trail and ultimately to integrate with all departments in

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town. The Board members approved of this initiative. The Board of Finance already has approved.

**FORTUNA/CONKLIN**

Motion to approve appropriation of funds for Time and Attendance software.

**MOTION CARRIED UNANIMOUSLY**

**E.** Discussion and possible action to approve the Call of Special Town Meeting, December 18, 2018.

**FORTUNA/GIEGERICH**

Motion to approve the Call of Special Town Meeting, December 18, 2018.

**MOTION CARRIED UNANIMOUSLY**

**F.** Discussion and possible action to authorize First Selectman to sign LOTCIP FY20 application "Saybrook Junction" sidewalks project.

Christine Nelson presented that this application would build sidewalks on Stage Road, Route 1 from CVS to Elm Street and tie in a crosswalk from Saybrook Home to the Chamber Building. The funds would come from the LOTCIP, similar to how North Main Street was reconstructed.

**FORTUNA/CONKLIN**

Motion to authorize First Selectman to sign LOTCIP FY20 application "Saybrook Junction" sidewalks project.

**MOTION CARRIED UNANIMOUSLY**

**G.** Public Works Encroachment Permit Release: Driveway- 51 Hartford Avenue.

**FORTUNA/GIEGERICH**

Motion to approve Encroachment Permit Release: Driveway- 51 Hartford Avenue.

**MOTION CARRIED UNANIMOUSLY**

**H.** Discussion and action to remove 44 Mohican Road from seasonal classification recorded in Volume 200 and approve as a year round dwelling.

**FORTUNA/CONKLIN**

Motion to approve 44 Mohican Road as a year round dwelling.

**MOTION CARRIED UNANIMOUSLY**

**I.** Appointments

1. Conservation Commission. Vacancy appointment. This appointment is a two year term due to expire 11/2020.

The First Selectman commented that he met with Kelly Hartshorn who is very interested in this position. She is relative new to the area, having moved here due to her husband being in the Coast Guard.

**FORTUNA/GIEGERICH**

Motion to appoint Kelly Hartshorn.

**MOTION CARRIED UNANIMOUSLY**

2. Conservation Commission. Vacancy appointment. This appointment is for the unexpired portion of a two year term due to expire 11/2019.

Tom Gezo was kind enough to put his name forward, although his primary interest is in the Gate Commission (see below). Tom is on the Board of Trustees at The Kate, is on the Middlesex Community Foundation Board and is willing to give his time to this commission.

**FORTUNA/CONKLIN**

Motion to appoint Tom Gezo

**MOTION CARRIED UNANIMOUSLY**

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3. Connecticut River Gateway Commission. Vacancy appointment alternate member. This appointment is a two year term due to expire 07/2020.

**FORTUNA/GIEGERICH**

Motion to appoint Kelly Hartshorn.

**MOTION CARRIED UNANIMOUSLY**

4. Historic District Commission. Term re-appointment regular member Laura Gray. This is a five year term due to expire 12/2023.

**FORTUNA/CONKLIN**

Motion to re-appoint Laura Gray.

**MOTION CARRIED UNANIMOUSLY**

5. Water Pollution Control. Term re-appointment regular member Charles Wehrly III. This is a three year term due to expire 12/2021.

**FORTUNA/GIEGERICH**

Motion to re-appoint Charles Wehrly III.

**MOTION CARRIED UNANIMOUSLY**

6. Water Pollution Control. Term re-appointment regular member Robert Senger. This is a three year term due to expire 12/2021.

**FORTUNA/CONKLIN**

Motion to re-appoint Robert Senger.

**MOTION CARRIED UNANIMOUSLY**

7. Water Pollution Control. Term re-appointment alternate member John Giannini. This is a two year term due to expire 12/2020.

**FORTUNA/GIEGERICH**

Motion to re-appoint alternate John Giannini.

**MOTION CARRIED UNANIMOUSLY**

8. Zoning Board of Appeals. Vacancy appointment. Elevation of alternate member Jacqueline Prast to regular member. This appointment is for the unexpired portion of a four year term due to expire 11/2019.

**FORTUNA/CONKLIN**

Motion to elevate Jacqueline Prast to regular member.

**MOTION CARRIED UNANIMOUSLY**

- VI. COMMENTS FROM THE SELECTMEN-** The First Selectman complimented Carol Conklin on successfully completing her term as Regional Elections Monitor for the COG.

**VII. ADJOURNMENT**

**FORTUNA/CONKLIN**

Motion to adjourn at 4:30 p.m.

**MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Carl P. Fortuna Jr.  
First Selectman