



TOWN OF OLD SAYBROOK
RAYS FOR RAMS

AD-HOC COMMITTEE OF THE BOARD OF SELECTMEN

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**OLD SAYBROOK TURF BALLFIELD LIGHTS COMMITTEE (aka Triple T)
MINUTES**

Wednesday, August 31, 2022

7:00pm

**Old Saybrook Town Hall
Second Floor Conference Room**

Public Zoom Link: Unable to initiate as meeting was moved to another location

- I. CALL TO ORDER** *Meeting called to order at 7:10 pm. Present: Alan Hyla, Peter Rothman, Nancy Gatta, Meghan Brady, Rich Hanratty, Brendan Saunders and Amelia Sigersmith; *Due to this meeting being moved to the Board of Education Office, no public was present in person and the ZOOM link could not be initiated for remote access.*
- II. PLEDGE OF ALLEGIANCE** *Recited*
- III. COMMENTS FROM THE PUBLIC** - **None*
- IV. COMMENTS FROM AD HOC COMMITTEE MEMBERS** *Nighttime testing of lights and assessment of safety was conducted on 8/30 with selectmen, school staff, BOE member, Majestic Electric and Lighting Committee Chairs and committee member. Ancillary safety lighting needs identified (parking, walkways etc.) and to be addressed prior to first event.*
- V. APPROVAL OF MINUTES**- August 17, 2022, *MOTION to approve the minutes from August 17, 2022*
HANRATTY/BRADY
MOTION APPROVED UNANIMOUSLY
- VI. BUSINESS BEFORE THE COMMITTEE**
 - A.** Brick Orders – final spreadsheet; dates for submission, shipment receiving process and storage.
Meghan spoke with Polar and will continue to work with Polar Engraving to get our final spreadsheet to them within the 60-day period allotted. All questions re: logo size and format have been answered/resolved. Once order placed it will take approx. 3-6 weeks to engrave. This timing will be such that Polar will be able to store the bricks until we'll need them. B&L (7K donor) will finalize their brick via the website.
 - B.** “Monument Way”
Alan Hyla reported that mtg with BOE Facilities committee held to review concept and preliminary architectural rendering. That committee agrees with this plan and the full BOE will be apprised at the next meeting. The funding source for the completed architectural plan will be determined at a later date. This committee expressed excitement based on Peter's rendering and potential for this plan.
 - C.** Ancillary but necessary lighting for the site before games are played: discuss any options that may be available. *See comments in roman number IV*
 - D.** Donor/supporter list 297 names: Check spelling, salutation, address
Feedback has been provided about missing names, addresses and salutations; this list has been rectified. Scott is working on the budget reconciliation document regarding monies raised and identified costs.
 - E.** First Game “under the lights” kickoff event Half-Time Ceremony tbd

Current and tentative plan is for 10/8 (sunset at 6:20), Saturday with Boys Soccer vs. NFA. This is dependent on NFA agreeing to a change in current schedule. Brendan handed out a tentative schedule for the committee to review and includes 3-night games each for Field Hockey, Boys/Girls Soccer and Football.

Questions from committee regarding Police coverage on game nights and what that will be. We will ask Superintendent Perruccio.

1. Invitation – Letter being finalized by Scott after suggestions made. Work to be finalized using mail merge with excel spreadsheet
2. Program Booklet – for the season or for the event. (discussion- costs for printing, color, or b & w, how many pages – Sugg. 400 booklets / use heavier stock paper / include an inset or separate 8.5x11sheet that includes the 300 donor names/ make in house and possibly use MS Publisher...Meghan will see if teacher Kelley DeAngelo may be able to assist or possibly a student / have T-shirt handout to the first 200 fans

The above was discussed and the details are yet to be determined. An invite will require at least 11 days' notice to print, mail and expect folks to plan. This new date will afford that. The ceremony discussed and to include simply an invite to the field to take a place at a designated area and have a photo taken and unveiling of the monument way sketch. Alternate suggestions were made and included:

**Not have donors/celebrants come down to the field during half time, but recognize them in the program and have them be recognized from the stands.*

**Have donors/celebrants arrive in advance of the game to have pictures taken*

**Provide the opportunity for celebrants to come down on the field post game*

**Offer the donors/celebrants a separated night to come and see the field lit*

VII. OTHER BUSINESS - Have concession on opening night and RAM Boosters involvement. Potential to raise funds. Meghan & Brendan to pursue possibility. Brendan is looking into having Scott Masse as the announcer/MC for opening night.

VIII. NEXT MEETING DATE – September 21, 2022 7:00pm at Town Hall and via ZOOM

IX. ADJOURNMENT – MOTION to adjourn at 8:00pm

HANRATTY/GATTA

MOTION APPROVED UNANIMOUSLY

Minutes prepared by Alan R. Hyla

9/8/22