



TOWN OF OLD SAYBROOK

Office of the Board of Selectmen

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AMERICAN RESCUE PLAN ACT (ARPA) AD HOC COMMITTEE MEETING MINUTES HYBRID MEETING

Tuesday, September 13, 2022

5:00 p.m.

Old Saybrook Town Hall – First-floor Conference Room

To access a recording of this meeting: <https://youtu.be/8YfhfkYOQ7s>

I. CALL TO ORDER

The meeting was called to order at 5:00 p.m. by the chair, Mr. Carlson.

Members Present:, Bruce Carlson (Chair), Susan Esty (Vice-chair), Maureen Zavatone (Secretary), Judy Sullivan, Kristen Roberts, Kacie Hand, Brad Thorpe and Elizabeth McEvily.

Others Present: Carl Fortuna, Matthew Pugliese, Heather McNeill, Susan Consoli, Jennifer Donahue, Elizabeth Steffen and Claudia Way.

II. COMMENTS FROM THE PUBLIC

Ms. Steffen pointed out that Chris Costa, zoning enforcement officer, has stated that the Zoning Commission determined that, if funded, the permitting of the proposed pavilion at Saybrooke Village is zoning compliant and can be approved administratively.

III. APPROVAL OF MINUTES

The minutes of the July 26, 2022 meeting were reviewed. Ms. Zavatone made a **MOTION** to approve the minutes as submitted. Ms. Esty seconded the motion, all were in favor and the motion passed.

The minutes of the August 23, 2022 meeting were reviewed. Mr. Thorpe made a **MOTION** to approve the minutes as submitted. Ms. Sullivan seconded the motion, Ms. Zavatone abstained, all remaining were in favor and the motion passed.

IV. OLD BUSINESS

There was no old business.

V. NEW BUSINESS

Committee members discussed each application that was submitted using a spreadsheet and ranking each application based on: 1 - Ready to recommend to Board

of Selectmen; 2 - Good idea but need more information before I can recommend; 3 - Not ready to recommend, but willing to discuss; 4 - Ineligible or not recommending.

After a first round of discussion committee members tackled those applications that were ranked most favorably. Applications from the Old Saybrook Economic Development Commission (Ms. Hand abstaining), First Church of Christ, Historic Walking Tour (Ms. Sullivan abstaining), Main Street Crosswalks, Public Health Nursing Board, the Rotary Club, the Senior Pavilion and the YMCA were approved for recommendation to the Board of Selectmen for funding at the amounts requested in the applications.

Committee members identified those applications that were ranked as ineligible or not recommended: Saybrook Manor Beach Improvements, Saybrook Manor Cove Restoration, Variety Video – Alarm System, Variety Video – New Fence, Variety Video – Outdoor Sign, Variety Video – Parking Lot, Variety Video – Health Ed, Variety Video – Garden, Variety Video – Addressing the Elephant.

Committee members discussed information that might be needed to make a decision on a funding recommendation or the amount of funding recommended on other applications. The discussion will be used to organize the remaining applications into groups with similar issues so that all applications can be treated with the same criteria.

Ms. McNeill and Ms. Consoli were asked to return for the next meeting to give an update on the Social Services application and current needs.

VI. COMMENTS FROM THE COMMITTEE

Committee members asked that at the next meeting information on what has been spent, what has been approved, what has been approved for recommendation and what's left be provided.

Committee members also discussed having a tab in the Dropbox where questions could be posted before the next meeting for all to consider. Questions should be emailed to Ms. Donahue for inclusion in that document.

VII. ADJOURNMENT

Mr. Thorpe made a **MOTION** to adjourn at 6:32 p.m. Mr. Carlson seconded the motion and it passed unanimously.

The next meeting of the committee will be announced at a later date as the next scheduled meeting conflicts with Rosh Hashanah.

Respectfully submitted,

Jennifer Donahue