



TOWN OF OLD SAYBROOK
SELECTMEN'S OFFICE

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Telephone (860) 395-3123 • Fax (860) 395-3125

SPECIAL MEETING OF THE BOARD OF SELECTMEN

**August 25, 2020
2:30 p.m.**

AGENDA

Zoom Meeting: <https://zoom.us/j/93816638896?pwd=ekJkanFsVmMrcGpjRVNPZXM5bGlpQT09>

Teleconference: (929)436-2866 Meeting ID: 938 1663 8896

One Tap Mobile Connect: <tel://9294362866,93816638896#>

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. COMMENTS FROM THE PUBLIC**
- IV. COMMENTS FROM THE SELECTMAN**
- V. APPROVAL OF MINUTES:** Board of Selectmen Meeting August 11, 2020
- VI. BUSINESS BEFORE THE BOARD**
 - A.** Discussion: Economic Development Commission Plan of Conservation and Development.
 - B.** Discussion on designation of a Deputy Treasurer.
 - C.** Discussion and action on the financing and purchasing of fire trucks for Old Saybrook Fire Company #2.
 - D.** Discussion and action on the financing and purchasing of vehicles for the Old Saybrook Department of Public Safety.
 - E.** Discussion and action on a motion to appropriate \$200 thousand from the Town's FY20 surplus to the municipal reserve fund ("MRF") and further to transfer these funds to the Town pension plan next fiscal year in order to meet the full actuarially determined contribution (ADC) for FY21 and to place said funds in the Town Pension Plan Fund 8100 to be used for the purpose of augmenting the FY21 ADC budget. Further to move the transfer of the surplus funds to Town meeting or moved to the Board of Selectmen for consideration pursuant to Governor Ned Lamont's Executive Order 7S, whichever is in effect.
 - F.** Discussion and action on a motion to appropriate the movement of \$200 thousand from the Town's surplus for FY2020 and to place those funds in the Debt Stabilization Fund. Further to move the transfer of the surplus funds to Town meeting or moved to the Board of Selectmen for consideration pursuant to Governor Ned Lamont's Executive Order 7S, whichever is in effect.

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- G.** Discussion and action on a motion to appropriate \$150 thousand from the Town's surplus for FY2020 and transfer said funds to an off budget fund called "sidewalk construction". Further to move the transfer of the surplus funds to Town meeting or moved to the Board of Selectmen for consideration pursuant to Governor Ned Lamont's Executive Order 7S, whichever is in effect.
- H.** Discussion and action on a motion to appropriate \$500 thousand from the Town's FY20 surplus and to place those funds in the Board of Education (BOE) Capital Sinking Fund. Further to move the transfer of the surplus funds to Town meeting or moved to the Board of Selectmen for consideration pursuant to Governor Ned Lamont's Executive Order 7S, whichever is in effect.
- I.** Action of the Board of Selectmen pursuant to Governor Ned Lamont's Executive Order 7S:

 - i. Based on the recommendation of the Board of Finance and Board of Selectmen, to approve the appropriation of \$1,455,128 from the Old Saybrook Fire Department municipal reserve fund (FD MRF) for the purpose of lease/purchase of two new fire trucks. This appropriation will be funded in part by financing, through a financial institution determined by the First Selectman, for a period of up to 10 years in an amount not to exceed \$1.1 million for principal plus interest payments, with the option to prepay in part or in whole commencing in year 6, and the annual debt service payments will be paid from the FD MRF.
 - ii. Based upon the recommendation of the Police Commission, the Board of Finance and the Board of Selectmen, to approve an appropriation of \$471 thousand for the purpose of lease/purchase of new police vehicles. That amount includes financing, through a financial institution determined by the First Selectman, not to exceed \$415 thousand (\$400 thousand principal and \$15 thousand interest); and to appropriate an amount of \$56 thousand from the capital non-recurring account; further to transfer \$39,246.37 from the FY20 police department budget. All funds would be placed in a new fund entitled "Police Vehicle Purchase".
 - iii. Based on the recommendation of the Board of Finance and Board of Selectmen, to appropriate \$200 thousand from the Town's FY20 surplus to the MRF and further to transfer these funds to the Town pension plan next fiscal year in order to meet the full ADC for FY21 and to place said funds in the Town Pension Plan Fund 8100 to be used for the purpose of augmenting the FY21 ADC budget.
 - iv. Based on the recommendation of the Board of Finance and Board of Selectmen, to appropriate the movement of \$200 thousand from the Town's surplus for FY2020 and to place those funds in the Debt Stabilization Fund.
 - v. Based on the recommendation of the Board of Finance and Board of Selectmen, to appropriate \$150 thousand from the Town's surplus for FY2020 and transfer said funds to an off budget fund called "sidewalk construction".

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- vi. Based on the recommendation of the Board of Education, Board of Finance, and Board of Selectmen to appropriate \$500 thousand from the Town's surplus for FY2020 and transfer said surplus funds to an off budget fund called "BOE Capital Sinking Fund".

The Board of Selectmen makes specific findings that such actions are necessary to permit the orderly operation of the municipality and that there is a need to act immediately and during the duration of the public health and civil preparedness emergency in order to avoid endangering public health and welfare, prevent significant financial loss, or that action is otherwise necessary for the protection of persons and property within the municipality.

- J.** Discussion and action on release of a driveway encroachment bond – 244 Maple Avenue.

K. Appointments

1. Architectural Review Board (ARB). Term re-appointment regular member Susan Missel. This is a three year term due to expire 09/2023.
2. Architectural Review Board (ARB). Term re-appointment alternate member Kathryn Toolan. This is a three year term due to expire 09/2023.
3. Ethics Commission. Term re-appointment Marion (Lou) Lewandowski. This is a four year term due to expire 09/2024.
4. Youth & Family Service Commission. Term vacancy. This is a four year term due to expire 09/2024.
5. Youth & Family Service Commission. Resignation vacancy. This is a four year term due to expire 09/2024

VII. COMMENTS FROM THE SELECTMEN

VIII. ADJOURNMENT