



**TOWN OF OLD SAYBROOK
Board of Finance**

302 Main Street • Old Saybrook, Connecticut 06475-1741

**SPECIAL JOINT MEETING MINUTES
BOARD OF FINANCE - BOARD OF SELECTMEN**

FEBRUARY 4, 2020 6:30 P.M.

WORKSHOP PRESENTATIONS

TOWN HALL FIRST FLOOR CONFERENCE ROOM

BOF Attendant Members

**David LaMay, Chairman
Carol Rzasa, V. Chairwoman
Tom Stevenson
Barry O'Neill
Paul Carver
Rick Swan
Donna Nucci**

Absent Members

In Attendance

**Carl Fortuna, First Selectman
Matt Pugliese, Selectman
Lee Ann Palladino, Finance Director
Jim Vanelli, WPCA
Gratia Lewis, WPCA**

I. CALL TO ORDER

The special meeting was called to order at 6:30 p.m.

II. PLEDGE OF ALLEGIANCE

Selectman Fortuna lead the pledge.

I. DISCUSSION OF FY 2020 BUDGET

At this time, Mr. Murphy, Chairman of the Harbor Management Commission gave the boards an update on the Connecticut River Dock & Dredge contract for the dock installation at Sheffield Street Docks. This included the land based work and dock installation; floating dock and gangway supply and the dinghy rack reconstruction.

i. Water Pollution Control Authority

Mr. Vanelli gave a PPT presentation on Structure and Staffing; Goals and Accomplishments. He noted that the Site Manager has assumed the Program Manager's responsibilities maintaining the 25 hour per week schedule for that position. The Coordinator position has been eliminated. Staff is now comprised of 1 full time and 2 part time positions. He noted that all benefit assessments for Phase II have been completed.

After a short Q&A, Chairman LaMay thanked Mr. Vanelli.

ii. Youth & Family Services and Social Services

Executive Director Heather McNeil gave a PPT budget presentation to the group. She noted the make-up and many facets of Y&FS and Social Services for the boards as follows: Program Coordinator(s) 2; these include after school programs; YAC (Youth Action Council); community mobilization; Administrative Assistant; Clinician(s) 2; Wilderness Coordinator & Counselor and 7 Y&FS counselors and 1 intern.

The Social Services coordinator is the municipal agent for the elderly; emergency assistance; coordination with state programs and community coordination.

After a short Q&A, Chairman LaMay thanked Ms. McNeil.

iii. OTHER DEPARTMENT BUDGET DISCUSSION

At this time, Selectman Fortuna called to the boards' attention the memo he sent to the Board of Finance members on January 17, 2020 covering the following:

- 1. Replacement of the Library's Front Door Entry System - \$20,680**
- 2. Replacement of one of the Library's Boilers - \$19,765**
- 3. Purchase of a Municipal Dump Truck - \$118,000**
- 4. Purchase of a Mason Dump Truck - \$53,000**
- 5. Purchase of a Roll-off truck for the Transfer Station - \$169,000**
- 6. Purchase of a weigh station for the Transfer Station - \$83,460**

After discussion of these funds the following motion was made:

A motion by Ms. Rzasa, seconded by Mr. Carver to approve the transfer of \$44,500 from the town's capital non-recurring fund 3350 for the purposes of installing a new library door entrance and a new boiler; and to place those monies into a new fund entitled: "Library Door & Boiler Repair"; and to place those monies into the newly

established fund and further to move this to town meeting. The motion was approved unanimously.

After discussion of Public Works and Transfer Station and Transfer Station Redesign the following motion was made:

A motion by Chairman LaMay, seconded by Ms. Rzasa to approve the total spend of \$370,000 through the use of a loaned funds for a term not to exceed three years, and to be paid back from the Department of Public Works Reserve Fund 3353, said funds are for the purposes of purchasing a municipal dump truck, a mason dump with a plow and a roll-off truck and further to move to town meeting. Motion passed unanimously.

At this time the board's discussion of the DPW Reserve Account did not come to an agreement and the board agreed not to act on this motion.

II. ADJOURNMENT A motion to adjourn by Chairman LaMay, seconded by Mr. Stevenson was so VOTED unanimously.

Submitted:

Gerri Lewis