



TOWN OF OLD SAYBROOK  
Board of Finance

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302 Main Street • Old Saybrook, Connecticut 06475-1741

BOARD OF FINANCE  
SPECIAL MEETING MINUTES  
MARCH 5, 2019 6:30 P.M.  
FIRST FLOOR CONFERENCE ROOM

BOF Attendant Members

David LaMay, Chairman  
Carol Rzasa, V. Chairwoman  
Tom Stevenson  
Barry O'Neill  
John O'Brien  
Paul Carver  
Donna Nucci

Absent Members

In Attendance

Carl Fortuna, First Selectman  
Lee Ann Palladino, Finance Director  
Bob Fish, Treasurer  
Chief Michael Spera, Department of Police Services  
Jan Perruccio, Superintendent  
Gerri Lewis, Clerk

**1. Call to order:**

Chairman LaMay called the meeting to order at 6:30 P.M.

**2. Pledge of Allegiance:**

Chairman LaMay led the pledge.

**3. Roll Call:** Donna Nucci attended 7:02 p.m.

#### **4. Minutes**

A motion to approve the minutes of February 19, 2019, was made by Mr. Carver, seconded by Ms. Rzasa and was so voted unanimously.

#### **5. Treasurer Report**

Treasurer Fish reported on the general fund operating budgets. He reported on the expenditures including a status report; revenues; and details on revenues ending October, 2018. Treasurer Fish noted that revenues were coming in better than expected. He also reported that Special Education receipts will be a total of \$425,000.

Chairman LaMay thanked Treasurer Fish.

#### **6. Board of Education Budget Discussion**

Ms. Perruccio handed out an updated budget packet to the board. She discussed briefly the following:

- Accomplishments;
- Budget Development and Budgetary Goals;
- Budget Allocations;

After going over the budget history, the proposed increase for FY19-20 is \$710,925.

The Board of Finance had several questions.

Chairman LaMay thanked Ms. Perruccio and Ms. Pendleton.

#### **7. Department of Police Services Budget Discussion**

Chairman of the Police Commission Carl Von Dassel introduced the Commission members in attendance. He thanked the Board of Finance for the invitation to attend the meeting to discuss their budget. He noted that Chief Spera would be giving the power point presentation and that they would take questions at the end of the presentation.

Chief Spera discussed some of the following in his presentation:

- The FY 20 Budget Process;
- 2019 – 2020 Operating Budget = \$235,695 – 4.9%;
- Increase: Salaries; Benefits; Workers Compensation; Leap Year;
- Emergency Communications Center; 2018 call data;
- Department Statistics;
- Traffic Count Data;
- Police Staffing Levels;
- Parts to budget: General Expenditures; Field Services and Support Services; Also Marine Patrol;

Chief Spera answered questions and went into great detail for the board. It was noted that the Department of Police Services requires funding unlike any other municipal department.

Chief Spera had a request for support. He reported to the Board that a second dispatcher was needed for the midnight shift. In reference to this, Chief Spera gave several scenarios in support of this request.

Chairman LaMay thanked Chief Spera and the Police Commission members for attending the meeting.

## **8. Selectman Report**

Selectman Fortuna reported that bids were opened for The Kate. The low bidder did not qualify. He suggested a special meeting before the Public Hearing on March 19<sup>th</sup> to discuss an appropriation from the Capital Non-Recurring account for repairs of The Kate pedestal and pillars.

He also briefly noted the following:

- Land Trust
- Purchase of Preserve;
- Open Space.

Chairman LaMay thanked Selectman Fortuna.

## **9. Policy Proposal**

The amendment to Mr. O'Brien's Policy Proposal was submitted to the board for consideration:

After a short discussion, the following motion was made:

A motion to approve The Capital Planning Policy was made by Mr. O'Neill, seconded by Ms. Nucci was so VOTED unanimously.

Selectman Fortuna suggested the board think about a subcommittee of 2 volunteers from the board.

Chairman LaMay thanked Mr. O'Brien and Selectman Fortuna.

## **10. Comments from the Chair**

Chairman LaMay thanked everyone and noted that there will be a special meeting on March 19<sup>th</sup> at 6:30 p.m. just before the public hearing.

## **11. Public Comment:**

Madge Fish commented that the police presentation was wonderful.

**Adjournment:** A motion to adjourn at 9:40 p.m. by Ms. Rzasa, seconded by Mr. Stevenson was so voted unanimously.

**This meeting was video-taped and can be viewed on Town Website YouTube.**

Submitted: Gerri Lewis, Clerk