



TOWN OF OLD SAYBROOK
Architectural Review Board

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Executive Board
Emily Grochowski, Chairman
Edward Armstrong, Vice Chairman
Kate Caldarella, Secretary
Donna Leake
Susan Missel

Alternate Members
Robert Hansen Jr.
Kathryn Toolan

MINUTES
REGULAR MEETING
Monday, July 27, 2020 at 7:00 p.m.
Videoconference

I. REGULAR BUSINESS

A. Roll Call

The Chair, Emily Grochowski, called the meeting to order at 7:01 p.m.
Video conference meeting via Zoom.

Members present: Emily Grochowski, Edward Armstrong, Kate Caldarella, Donna Leake,
Susan Missel (arrived at 7:19pm)

Members absent: Robert Hansen, Kathryn Toolan

The Chair moved to hear the agenda item "Minutes" after "New Business."

II. NEW BUSINESS

A. "Muir" Application for Special Exception Permit to construct a 12,000 s.f. warehouse/office building. 92 Spencer Plain Road, Assessor's Map 46, Lot 14, Business B-4 District *Applicant: John Muir Agent: Joe Wren, P.E.*

Joe Wren, P.E., Indigo Land Design, and Craig Laliberte, Architect, reviewed updates to the architectural plans and landscaping that were presented at the July 13 meeting. Also present was applicant, John Muir.

Craig Laliberte reviewed architectural plans, noting the addition of solar panels over the garage doors placed under the soffits, which will also act as awnings. In the front facade, he noted the 18" jog at the entrance, as shown on the 'right side elevation' plan. C. Laliberte stated that in discussion with Zoning Enforcement Office Chris Costa, the design meets regulations with the incorporation of the roof breaks.

Joe Wren reviewed some of the landscaping. It was determined that in the landscaping buffer three blue spruce trees will replace three maple trees.

E. Grochowski asked that the sample number panels, as shown as '7' and '5' on 'right side elevation' plan be placed to the right of the doors, below the awning.

S. Missel inquired about the roof pitch. C. Laliberte stated the roof pitch is 2-12 and has not changed, and that the awnings are at a 10-12 pitch.

MOTION to recommend approval of “Muir” Application for Special Exception Permit to construct a 12,000 s.f. warehouse / office building, with the recommendation that the signs on the Right Side Elevation are lowered below the awning, and that three blue spruce trees are added to the landscape buffer to replace three maple trees. 92 Spencer Plain Road, Assessor’s Map 46, Lot 14, Business B-4 District. **MADE** by E. Armstrong; **SECONDED**: D. Leake; **VOTING IN FAVOR**: E. Grochowski, E. Armstrong, K. Caldarella, D. Leake, and S. Missel; **ABSTAINING**: None. **OPPOSED**: None. **APPROVED**: 5-0-0.

III. DISCUSSION

- A. Design Review Awards
No discussion

IV. REGULAR BUSINESS

- A. Minutes

MOTION to approve the meeting minutes of July 13, 2020 as presented; **MADE** by E. Grochowski; **SECONDED**: E. Armstrong; **VOTING IN FAVOR**: E. Grochowski, E. Armstrong, K. Caldarella, D. Leake, and S. Missel; **ABSTAINING**: None. **OPPOSED**: None. **APPROVED**: 5-0-0.

V. ADJOURNMENT

MOTION to adjourn the meeting at 7:41 p.m. to the next regularly scheduled meeting of the Architectural Review Board on Monday, August 10, 2020 at the Old Saybrook Town Hall, 2nd floor conference room, 302 Main Street at 7:00 p.m.; **MADE** by K. Caldarella, **SECONDED**: E. Grochowski. **VOTING IN FAVOR**: E. Grochowski, E. Armstrong, K. Caldarella, D. Leake, and S. Missel; **ABSTAINING**: None. **OPPOSED**: None. **APPROVED**: 5-0-0.

Respectfully Submitted,

Meryl Moskowitz
Recording Clerk