



TOWN OF OLD SAY BROOK
Architectural Review Board

Executive Board
Susan Missel, Chair
Emily Grochowski, Vice Chair
Kate Caldarella, Secretary

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Donna Perrotti Leake
Edward Armstrong
Alternate Members
Robert Hansen, Jr.
Kathryn Toolan

MINUTES
Regular Meeting

December 9, 2019 at 7:00 P.M.

2nd Floor Conference Room - 302 Main Street, Old Saybrook

I. REGULAR BUSINESS

A. Roll Call

The Vice Chair, Emily Grochowski, called the meeting to order at 7:00p.m.

Members present: Emily Grochowski, Kate Caldarella, Edward Armstrong, Katie Toolan seated for Susan Missel, and Robert Hansen, seated for Donna Leake.

Members absent: Susan Missel, Donna Perrotti Leake

The Vice Chair moved to hear the agenda item “Old Business” and “New Business” after roll call.

II. OLD BUSINESS

- A. “Tina Perma Beauty Spa”** Certificate of Zoning Compliance for Sign & Awning
15 Main Street (Map 37/Lot 51), Central Business B-1 District

Applicant Tina Huynh, and her agent Brendon Darcy were present. Mr. Darcy explained that the sign for the beauty spa is proposed to be the same size as the existing sign (50 sq. ft.). The design has been revised since the application was first submitted. Mr. Darcy distributed a revised rendering of the sign, which shows a wood background with reverse channel lettering, and a khaki green sunbrella awning. The three existing goose neck lamps may be removed; at this time the applicant is undecided whether they will remain or not.

E. Grochowski noted that if the goose neck lights are to be removed she asks that the wall is properly patched and repaired. She also stated that the internally lit sign must be on a timer to shut off one hour after closing.

Mr. Darcy confirmed that no lighting is proposed for the awning, and that regarding the large window, they may apply a frosted vinyl for added privacy.

MOTION to recommend approval of **“Tina Perma Beauty Spa”** Certificate of Zoning Compliance for Signs, as presented and with the awning, at 15 Main Street (Map 376/Lot 51), Central Business B-1 District; **MADE** by K. Toolan; **SECONDED**: E. Armstrong; **VOTING IN FAVOR**: E. Grochowski, K. Caldarella, E. Armstrong, K. Toolan and R. Hansen; **ABSTAINING**: None. **OPPOSED**: None. **APPROVED**: 5-0-0.

III. NEW BUSINESS

- A. **“Johnson Floor Covering”** Certificate of Zoning Compliance for Signs
665 Boston Post Road (Map 36/Lot 103) Shopping Center Business B-2 District

David Hemming of CT Sign presented the application. He explained he proposes to install one 75 sq. ft. LED illuminated channel letter sign in the front, and one 40 sq. ft. non-illuminated wall sign at the rear entrance. There was discussion followed by general consensus on the design.

MOTION to recommend approval of **“Johnson Floor Covering”** Certificate of Zoning Compliance for Signs, as presented, at 665 Boston Post Road (Map 36/Lot 103), Shopping Center Business B-2 District; **MADE** by K. Caldarella; **SECONDED**: E. Armstrong; **VOTING IN FAVOR**: E. Grochowski, K. Caldarella, E. Armstrong, K. Toolan and R. Hansen; **ABSTAINING**: None. **OPPOSED**: None. **APPROVED**: 5-0-0.

- B. **“Your CBD Store”** Certificate of Zoning Compliance for Signs
1450 Boston Post Road (Map 26/Lot 17), Gateway Business B-4 District

Alycia Kelly of “Your CBD Store” and Philip Schaller of Signs & Graphx presented the application, explaining that the Directory sign is proposed to have a black background with white letters, and the hanging sign on the porch is proposed to have a white background with blue mandala and gold letters. It was generally agreed among members that the two signs should have some cohesion and consistency.

MOTION to recommend approval of “Your CBD Store” Certificate of Zoning Compliance for Signs, with the following changes: both signs have black background with white letters, white logo and white inline border, at 1450 Boston Post Road (Map 26/Lot 17), Gateway Business B-4 District; **MADE** by K. Toolan; **SECONDED**: K. Caldarella; **VOTING IN FAVOR**: E. Grochowski, K. Caldarella, E. Armstrong, K. Toolan and R. Hansen; **ABSTAINING**: None. **OPPOSED**: None. **APPROVED**: 5-0-0.

REGULAR BUSINESS

B. Minutes

MOTION to approve the meeting minutes of November 25, 2019 as presented; **MADE** by E. Armstong; **SECONDED**: K. Toolan; **VOTING IN FAVOR**: E. Grochowski, K. Caldarella, E. Armstrong, K. Toolan and R. Hansen; **ABSTAINING**: None. **OPPOSED**: None. **APPROVED**: 5-0-0.

C. Election of Officers

Tabled to the next meeting.

IV. ADJOURNMENT

MOTION to adjourn the meeting at 7:58p.m. to the next regularly scheduled meeting on Monday, December 23, 2019 at the Old Saybrook Town Hall, 2nd floor conference room, 302 Main Street at 7:00 p.m.; **MADE by**: E. Grochowski, **SECONDED**: E. Armstrong; **VOTING IN FAVOR**: E. Grochowski, K. Caldarella, E. Armstrong, K. Toolan and R. Hansen; **ABSTAINING**: None. **OPPOSED**: None. **APPROVED**: 5-0-0.

Respectfully submitted,

Meryl Moskowitz
Recording Clerk