



TOWN OF OLD SAY BROOK  
**Architectural Review Board**

**Executive Board**

*Susan Missel, Chair*

*Emily Grochowski, Vice Chair*

*Kate Caldarella, Secretary*

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*Donna Perrotti Leake*

*Edward Armstrong*

**Alternate Members**

*Robert Hansen, Jr.*

*Kathryn Toolan*

**MINUTES**  
**Regular Meeting**

**November 25, 2019 at 7:00 P.M.**

2<sup>nd</sup> Floor Conference Room - 302 Main Street, Old Saybrook

**I. REGULAR BUSINESS**

**A. Roll Call**

The Chair, Susan Missel, called the meeting to order at 7:00p.m.

Members present: Susan Missel, Donna Perrotti Leake, Edward Armstrong, and Katie Toolan, seated for Kate Caldarella

Members absent: Emily Grochowski, Kate Caldarella, and Robert Hansen

The Chair moved to hear the agenda item “New Business” after roll call.

**II. NEW BUSINESS**

**A. “Tina Perma Beauty Spa”** Certificate of Zoning Compliance for Sign & Awning

15 Main Street (Map 37/Lot 51), Central Business B-1 District

The applicant was not present.

**B. “DeMar Hair Studio”** Certificate of Zoning Compliance for Signs

590 Boston Post Road (Map 40/Lot 48), Gateway Business B-4 District

The applicant, Deborah Sheehan was present. Andrew Vercillo, owner of Computer Signs, was reached by telephone and explained to the Board the materials and fabrication of the sign. The proposed signs are to replace two existing signs in an existing aluminum cabinet. The new sign faces will be poly carbonite, with translucent vinyl lettering. Mr.

Vercillo explained the background will be black, and the graphics are translucent vinyl so that light shines through the lettering. The logo is magenta.

S. Missel noted that the signs are not conforming, and that the former sign was not very visible. The applicant disagreed, stating she feels the signs are visible. S. Missel asked if it was possible to re-configure the signs to make them conforming. Mr. Vercillo explained that there are existing concrete posts such that reconfiguration would be difficult. Donna Leake also noted for the record the non-conformity of the existing and proposed signs.

**MOTION** to recommend approval of “DeMar Hair Studio” Certificate of Zoning Compliance for Signs, as presented, noting it is a non-conforming existing sign, made with a poly carbonite face with translucent acrylics, at 590 Boston Post Road (Map 40/Lot 48), Gateway Business B-4 District; **MADE** by E. Armstrong; **SECONDED**: S. Missel; **VOTING IN FAVOR**: S. Missel, Donna Perrotti Leake, E. Armstrong, and K. Toolan; **ABSTAINING**: None. **OPPOSED**: None. **APPROVED**: 4-0-0.

#### B. Minutes

**MOTION** to approve the meeting minutes of November 25, 2019 amended to state that K. Toolan was seated for Donna Perrotti Leake; **MADE** by S. Missel; **SECONDED**: E. Armstrong; **VOTING IN FAVOR**: S. Missel, Donna Perrotti Leake, E. Armstrong, and K. Toolan; **ABSTAINING**: None. **OPPOSED**: None. **APPROVED**: 4-0-0.

### III. ADJOURNMENT

**MOTION** to adjourn the meeting at 7:30p.m. to the next regularly scheduled meeting on Monday, December 9, 2019 at the Old Saybrook Town Hall, 2<sup>nd</sup> floor conference room, 302 Main Street at 7:00 p.m.; **MADE by**: S. Missel, **SECONDED**: K. Toolan; **VOTING IN FAVOR**: S. Missel, Donna Perrotti Leake, E. Armstrong, and K. Toolan; **ABSTAINING**: None. **OPPOSED**: None. **APPROVED**: 4-0-0.

Respectfully submitted,

Meryl Moskowitz  
Recording Clerk