

TOWN OF OLD SAY BROOK  
**Architectural Review Board**

302 Main Street • Old Saybrook, Connecticut 06475-1741  
Telephone (860) 395-3131 • FAX (860) 395-1216  
[www.oldsaybrookct.org](http://www.oldsaybrookct.org)

**Executive Board**  
*Susan Missel, Chair*  
*Anthony Brodeur Vice Chairman*  
*Barbara D'Agostino, Secretary*

*Theodore Pendleton*  
*Donna Perrotti Leake*  
**Alternate Members**  
*Emily Grochowski*

**MINUTES - Regular Meeting**  
**Monday, March 26, 2018 at 7:00 P.M.**  
Town Hall, 2<sup>nd</sup> Floor Conference Room - 302 Main Street

**Attendant Members**

Susan Missel  
Theodore Pendleton  
Donna Perrotti Leake  
Barbara D'Agostino

**Absent Members**

Anthony Brodeur  
Emily Grochowski

**Attending Staff**

S. Beaudoin, Recording Clerk

S Missel called the meeting to order at 7:00 p.m.

S Missel stated that she reserves the right to change the order of the agenda.

**II NEW BUSINESS**

**A. "The Spring Wellness" Application for Certificate of Zoning Compliance for Signs**

100 Main Street (12 Coulter St), Map 37/Lot 101, Central Business B-1 District

*Applicant: Kate Hollister*

*Owner: Donald Charbonnier*

Kate Hollister presented on behalf of this proposal to install a 30" x 60", non-illuminated exterior sign.

B D'Agostino noted that this business is off the path of Main Street and suggested the installation of a street sign facing Main Street.

S Missel suggested the installation of a wall sign, extended on cantilever device from the side of the building.

T Pendleton suggested the installation of a flag.

S Missel suggested that the applicant speak with the Zoning Enforcement Officer for other options on what may be installed for signage that will offer the most visibility for her business.

S Missel suggested moving the sign up on the building and placing it closer to the corner of the building. S Missel stated that she has no objection to the graphics and the design of the proposed sign.

**MOTION** to table “The Spring Wellness” Application for Certificate of Zoning Compliance for Signs, 100 Main Street (12 Coulter St) Map 37 / Lot 101, to the April 9, 2018 meeting to determine if there is any way to gain more visibility to the proposed sign; **MADE** by D Leake; **SECONDED**: B D’Agostino; **VOTING IN FAVOR**: S Missel, B. D’Agostino, D Leake, T Pendleton; **ABSTAINING**: None. **OPPOSED**: None. **APPROVED**: 4-0-0.

## **I. REGULAR BUSINESS**

### **A. Minutes**

**MOTION** to approve the February 26, 2018 Meeting Minutes as presented; **MADE** by D Leake; **SECONDED**: T Pendleton; **VOTING IN FAVOR**: S Missel, D Leake, B D’Agostino, T Pendleton; **ABSTAINING**: None. **OPPOSED**: None. **APPROVED**: 4-0-0.

### **B. Correspondence & Announcements**

There were no announcements and there was no correspondence.

### **C. Committee, Representative & Staff Reports**

There were no reports.

## **III. ELECTION OF OFFICERS**

**MOTION** to elect the existing slate of officers to serve another term; **MADE**: S Missel; **SECONDED**: B D’Agostino; **VOTING IN FAVOR**: S Missel, B D’Agostino, D Leake, T Pendleton; **ABSTAINING**: None. **OPPOSED**: None. **APPROVED**: 4-0-0.

## **IV. ADJOURNMENT**

**MOTION** to adjourn the meeting at 7:35 p.m. to the regular meeting scheduled to be held on Monday, April 9, 2018 at the Old Saybrook Town Hall, 2<sup>nd</sup> floor conference room, 302 Main Street at 7:00 pm; **MADE** by S Missel; **SECONDED**: D Leake; **VOTING IN FAVOR**: S Missel, B D’Agostino, D Leake, T Pendleton; **ABSTAINING**: None. **OPPOSED**: None. **APPROVED**: 4-0-0.

Respectfully submitted,

Stella Beaudoin  
Recording Secretary