



TOWN OF OLD SAYBROOK  
**Architectural Review Board**

**Executive Board**

*Emily Grochowski, Chairman*  
*Edward Armstrong, Vice Chairman*  
*Kate Caldarella, Secretary*  
*Donna Leake*  
*Kathryn Toolan*

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**Alternate Members**

*Tine Rupp*  
*Andre Laferriere*

**REGULAR MEETING MINUTES  
HYBRID MEETING**

Monday, May 23, 2022 – 7:00 P.M.

**I. REGULAR BUSINESS**

**A. Roll Call**

Chair, E. Grochowski, called the meeting to order at 7:01 p.m.

Attendant Members – E. Grochowski, E. Armstrong (via zoom signed off and on between 7:40- 8:12), K. Toolan, A. Laferriere (sitting in for K. Caldarella), T. Rupp (sitting in for D. Leake via zoom)

Absent Members – K. Caldarella, D. Leake

Staff- Chris Costa, Zoning Enforcement Officer/ Town Planner  
Julie Nordberg, Recording Clerk

**B. Minutes**

The Chair moved to hear the agenda item “Minutes” after “New Business.”

**II. OLD BUSINESS**

No Old Business was presented.

**III. NEW BUSINESS**

**A. “M&T Bank” Application for Certificate of Zoning Compliance for Signs**

665 Boston Post Road, Map 36/Lot 103, Shopping Center Business B-2 District

Applicant/Agent: Tracy Becker, Sign Pro, Inc. Owner: Old Saybrook Associates, LLC

Tracy Becker from Sign Pro, Inc. presented. Changing "Peoples United Bank" channel letters to "M&T Bank" channel letters in same area, changing color to green on beige. Stop and Shop to repair wall background. To date, there is no plan for a panel sign. Illumination will be timed to shut off one hour after close of store.

<p><b>MOTION</b> to recommend approval of <b>“M&amp;T Bank” Application for Certificate of Zoning Compliance for Signs</b> 665 Boston Post Road, Map 36/Lot 103, Shopping Center Business B-2 District as presented <b>MADE:</b> E. Armstrong <b>SECONDED:</b> K. Toolan <b>VOTING IN</b></p>
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**FAVOR:** E. Grochowski, E. Armstrong, K. Toolan, A. Laferriere, T. Rupp **OPPOSED:** None  
**ABSTAINING:** None **APPROVED:** 5-0-0.

[Due to the applicant “Bella Estetica Spa” Application for Certificate of Zoning Compliance for Signs not yet signed on, will postpone until they are.]

**C. “Goetz Family Dental” Application for Certificate of Zoning Compliance for Signs**

670 Boston Post Road, Map 37/Lot 53, Shopping Center Business B-2 District  
Applicant/Agent: Darin Senna/Hartford Sign and Design, LLC

Darin Senna from Hartford Sign and Design, LLC presented. They will be removing the sign from the brick monument in the parking lot and moving it to the landscaped area. D. Senna did contact the owner during meeting and it was said that the brick monument will stay with flowers in it. Lighting will be LED low voltage, lighting the letters only. Applicant will get back to us on the exact voltage. Suggestions and recommendations were discussed: To paint the vertical posts the same grey as the field/ background. Street address to be added and a thicker outline on the white lettering. Conforming to 54x24 was confirmed.

**MOTION** to recommend approval of **“Goetz Family Dental” Application for Certificate of Zoning Compliance for Signs** 670 Boston Post Road, Map 37/Lot 53, Shopping Center Business B-2 District with the recommendations: 1. Paint the posts the same grey as the background. 2. Additional bubble sign be added underneath (on monument sign) with the street address (min. of 3" in height and must contrast with background as discussed). 3. A thicker white outline on the “GOETZ” lettering. **MADE:** A. Laferriere **SECONDED:** E. Grochowski  
**VOTING IN FAVOR:** E. Grochowski, E. Armstrong, K. Toolan, A. Laferriere, T. Rupp  
**OPPOSED:** None **ABSTAINING:** None **APPROVED:** 5-0-0.

**B. “Bella Estetica Spa” Application for Certificate of Zoning Compliance for Signs**

40 Elm Street, Map 36/Lot 109, Central Business B-1 District  
Applicant: Cathi Carrier Agent: Phillip Schaller

Cathi Carrier presented using the same two hanging signs and one post sign. Coloring will be green lettering with a white background. There will be no lighting.

**MOTION** to recommend approval of **“Bella Estetica Spa” Application for Certificate of Zoning Compliance for Signs** 40 Elm Street, Map 36/Lot 109, Central Business B-1 District as presented **MADE:** K. Toolan **SECONDED:** A. Laferriere **VOTING IN**

**FAVOR:** E. Grochowski, K. Toolan, A. Laferriere, T. Rupp **OPPOSED:** None  
**ABSTAINING:** E. Armstrong **APPROVED:** 4-0-1

#### IV. REGULAR BUSINESS

##### B. Minutes

**MOTION** to approve the minutes of May 9, 2022 as presented **MADE:** K. Toolan  
**SECONDED:** A. Laferriere **VOTING IN FAVOR:** E. Grochowski, K. Toolan, A. Laferriere,  
T. Rupp **OPPOSED:** None **ABSTAINING:** E. Armstrong **APPROVED:** 4-0-1.

##### D. WORKSHOP- Discuss possible amendments to the sign regulations and ways to improve the design review process

Members discussed possible zoning amendments to address concerns stemming from the current sign regulations.

#### V. ADJOURNMENT

**MOTION** to adjourn the meeting of May 23, 2022 at 9:05 p.m. to the next regular meeting scheduled for Monday, June 13, 2022 at 7:00 p.m. **MADE:** E. Grochowski  
**SECONDED:** A. Laferriere **VOTING IN FAVOR:** E. Grochowski, E. Armstrong, K. Toolan, A. Laferriere, T. Rupp **OPPOSED:** None **ABSTAINING:** None  
**APPROVED:** 5-0-0.

Respectfully submitted,

*Julie Nordberg,*  
Recording Clerk

##### NEXT REGULARLY SCHEDULED HYBRID MEETING

**Monday, June 13, 2022 at 7:00 P.M.**

Town Hall, 2nd Floor Conference Room  
302 Main Street, Old Saybrook

Public Zoom Link:

<https://zoom.us/j/91779748029?pwd=SVREVzNEZlEyVFllQYlIza0ViSmhodz09>

Dial In: 929-436-2866

Meeting ID: 917 7974 8029

Passcode: 302302

One Tap Mobile: tel://9294362866,,91779748029#

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