



TOWN OF OLD SAYBROOK
Architectural Review Board

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Executive Board
Emily Grochowski, Chairman
Edward Armstrong, Vice Chairman
Kate Caldarella, Secretary
Donna Leake
Susan Missel

Alternate Members
Robert Hansen Jr.
Kathryn Toolan

MINUTES
REGULAR MEETING
Monday, November 9, 2020 at 7:00 p.m.
ZOOM

I. REGULAR BUSINESS

A. Roll Call

The Chair, Emily Grochowski, called the meeting to order at 7:05 p.m.
Video conference meeting via Zoom.

Members present: Emily Grochowski, Kate Caldarella, Donna Leake, Susan Missel

Members absent: Edward Armstrong, Robert Hansen, and Kathryn Toolan

The Chair moved to hear the agenda item “Minutes” after “New Business” and to hear **“Dzialo, Pickett & Allen PC” Application for Certificate of Zoning Compliance for Signs**, before **“Sal’s Pizza” Application for Design Review**.

II. NEW BUSINESS

A. “Dzialo, Pickett & Allen PC” Application for Certificate of Zoning Compliance for Signs

59 Main Street, Map 37/Lot 46, Central Business B-1 District

Attorney David Royston presented the application. His law firm of Dzialo, Pickett & Allen is moving its location from Elm Street to 59 Main Street. He proposes to replace an existing hanging sign, 42”x30”. The sign will have blue background with white lettering, and asks for approval for placement of name decals for the attorney names, to be placed on the bottom 8” of the sign. The decals would be white with blue lettering. He provided a sample of Dibond material for the proposed name decals. He also would like the physical address and web site address on the sign.

The second sign is to make use of the existing wall sign, which presently reads “Antiques”. He proposes to repaint and repair the sign, with blue color, and white decals of the attorney names, spaced in the center of the repainted sign.

Members briefly discussed the application.

MOTION to recommend approval of **“Dzialo, Pickett & Allen PC” Application for Certificate of Zoning Compliance for Signs**, 59 Main Street, Map 37/Lot 46, Central Business B-1 District. **MADE** by E. Grochowski; **SECONDED**: K. Caldarella; **VOTING IN FAVOR**: E. Grochowski, K. Caldarella, Donna Leake, and Susan Missel; **ABSTAINING**: None. **OPPOSED**: None. **APPROVED**: 4-0-0.

B. “Sal’s Pizza” Application for Design Review

Roof over existing patio and addition of a concrete patio
29 Spencer Plain Road, Map 25/Lot 24, Gateway Business B-4 District

Robert Mangino, architect, represented the applicant, explaining the would like to build a roof over the existing rear patio. The building material will be same as existing. The roof pitch will be less than the main roof pitch, and columns will be added.

Also proposed is addition of a concrete patio at the front northwest corner. They would like to add an area for three dining tables and define it with planters and landscaping. The Chair asked that for each bush removed, it be replaced with an equal amount of planters.

Members briefly discussed the application.

MOTION to recommend approval of **“Sal’s Pizza” Application for Design Review**, with the recommendation that planters be placed around the seating area and that the number of planters equal the number of bushes removed, for roof over existing patio and addition of a concrete patio, 29 Spencer Plain Road, Map 25/Lot 24, Gateway Business B-4 District. **MADE** by E. Grochowski; **SECONDED**: K. Caldarella; **VOTING IN FAVOR**: E. Grochowski, K. Caldarella, Donna Leake, and Susan Missel; **ABSTAINING**: None. **OPPOSED**: None. **APPROVED**: 4-0-0.

III. DISCUSSION

A. Design Review Awards

Members were updated on the progress of the Awards: photographs have been taken and a cost estimate for the framing will be obtained and presented at an upcoming meeting.

IV. REGULAR BUSINESS

A. Minutes

MOTION to approve the meeting minutes of October 26, 2020 as presented; **MADE** by K. Caldarella; **SECONDED**: E. Grochowski. **VOTING IN FAVOR**: E. Grochowski, K. Caldarella, Donna Leake, and Susan Missel; **ABSTAINING**: None. **OPPOSED**: None. **APPROVED**: 4-0-0.

V. ADJOURNMENT

MOTION to adjourn the meeting at 7:36 p.m. to the next regularly scheduled meeting on Monday, November 23, 2020 at 7:00 p.m. via Zoom; **MADE** by E. Grochowski, **SECONDED:** D. Leake. **VOTING IN FAVOR:** E. Grochowski, K. Caldarella, Donna Leake, and Susan Missel; **ABSTAINING:** None. **OPPOSED:** None. **APPROVED:** 4-0-0.

Respectfully Submitted,

Meryl Moskowitz
Recording Clerk

