



TOWN OF OLD SAYBROOK  
**Architectural Review Board**

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**Executive Board**  
*Emily Grochowski, Chairman*  
*Edward Armstrong, Vice Chairman*  
*Kate Caldarella, Secretary*  
*Donna Leake*  
*Kathryn Toolan*  
**Alternate Members**  
*Tina Rupp*  
*Andre Laferriere*

**MINUTES**  
**REGULAR HYBRID MEETING**  
Monday, August 9, 2021 at 7:00 p.m.

**I. REGULAR BUSINESS**

**A. Roll Call**

The Secretary, Kathryn Toolan, called the meeting to order at 7:01 p.m.

Members present: Edward Armstrong, Kathryn Toolan, Andre LaFerriere seated for Emily Grochowski, and Tina Rupp seated for Kate Caldarella at 7:04pm

Members absent: Emily Grochowski, Kate Caldarella, Donna Leake

The Secretary moved to hear the agenda item “Minutes” after “New Business.”

**II. NEW BUSINESS**

- A. “Meliton Bath Collection” Application for Certificate of Zoning Compliance for Signs**  
725 Boston Post Rd., Map 36/Lot 100, Shopping Center Business B-2 District  
*Applicant/Owner: Jhinson Jara*

Deb Marquis, manager of Meliton Bath Collection, presented the application. She stated that two signs are proposed, both fitting the existing footprint. The street sign is 10’x2’ with interior lighting, and the wall sign is 14’x3’, also lit from the inside. The applicant confirmed that the new wall sign does not extend beyond the eaves, as it appears to do on the photograph.

**MOTION** by K. Toolan to recommend approval of **“Meliton Bath Collection” Application for Certificate of Zoning Compliance for Signs**, 725 Boston Post Rd., Map 36/Lot 100, Shopping Center Business B-2 District; **SECONDED:** A. Laferriere; **VOTING IN FAVOR:** E. Armstrong, K. Toolan, A. Laferriere and T. Rupp; **ABSTAINING:** None. **OPPOSED:** None. **APPROVED:** 4-0-0.

- B. “Remax Valley Shore” Application for Certificate of Zoning Compliance for Signs**  
222 Old Boston Post Road, Map 28/Lot 58, Restricted Business B-3 District  
*Applicant: Craig Milton*

Craig Milton, applicant, presented the sign application. He explained that they are moving the signs from the Main street location to the new location, with no lighting. The wall sign is 118"x18," and a second sign near the entrance door is 36"x20." E. Armstrong noted that the application is not filled out correctly, that the wall dimensions and square footage calculation is not on page one of the sign application but is correctly included within the application documentation. K. Toolan wrote the correct calculations on page 1 of the application, and marked as "Exhibit A" the page included with the application that correctly shows the wall calculations and proposed square footage of the sign.

**MOTION** by A. Laferriere to recommend approval of **"Remax Valley Shore" Application for Certificate of Zoning Compliance for Signs**, with the inclusion of "Exhibit A" that notes the correct wall calculations and sign square footage, 222 Old Boston Post Road, Map 28/Lot 58, Restricted Business B-3 District; **SECONDED:** T. Rupp; **VOTING IN FAVOR:** E. Armstrong, K. Toolan, A. Laferriere and T. Rupp; **ABSTAINING:** None. **OPPOSED:** None. **APPROVED:** 4-0-0.

### III. REGULAR BUSINESS

#### B. Minutes

**MOTION** to approve the meeting minutes of July 26, 2021 as presented; **MADE** by T. Rupp; **SECONDED:** A. Laferriere; **VOTING IN FAVOR:** E. Armstrong, K. Toolan, A. Laferriere and T. Rupp; **ABSTAINING:** None. **OPPOSED:** None. **APPROVED:** 4-0-0.

### IV. ADJOURNMENT

**MOTION** to adjourn the meeting at 7:23 p.m. to the next regular meeting scheduled for Monday, August 9, 2021 at 7:00 p.m. in the 2<sup>nd</sup> floor conference room, Old Saybrook Town Hall, 302 Main Street and via teleconference; **MADE** by K. Toolan, **SECONDED:** E. Armstrong; **VOTING IN FAVOR:** E. Armstrong, K. Toolan, A. Laferriere and T. Rupp; **ABSTAINING:** None. **OPPOSED:** None. **APPROVED:** 4-0-0.

Respectfully Submitted,

Meryl Moskowitz  
Recording Clerk