



TOWN OF OLD SAYBROOK
Architectural Review Board

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Executive Board
Emily Grochowski, Chairman
Edward Armstrong, Vice Chairman
Kate Caldarella, Secretary
Donna Leake
Kathryn Toolan
Alternate Members
Tina Rupp
Andre Laferriere

MINUTES
REGULAR HYBRID MEETING
Monday, June 14, 2021 at 7:00 p.m.
Teleconference via Zoom

I. REGULAR BUSINESS

A. Roll Call

The Chair, Emily Grochowski, called the meeting to order at 7:01 p.m.

Members present: Emily Grochowski, Edward Armstrong, Donna Leake, Kathryn Toolan, Tina Rupp at 7:05pm, and Andre LaFerriere, seated for Kate Caldarella

Members absent: Kate Caldarella

The Chair moved to hear the agenda item “Minutes” after “New Business.”

II. NEW BUSINESS

A. “Cosmo Prof” Application for Certificate of Zoning Compliance for Signs
655 Boston Post Road, Map 36/Lot 103, Shopping Center Business B-2 District

Michelle Lorence of Lorence Sign presented the sign application. Proposed is a wall sign, 24”x 215,” with LED channel letters and Raceway mount. Total square footage of wall sign is 35.84 s.f. Also proposed is a tenant panel sign at 4.375 s.f.

E. Grochowski noted a discrepancy on the application, which states wall height of 3' 9” and should read a height of 8'. She noted that the calculated square footage of 35.84 s.f. is correct.

MOTION by K. Toolan to recommend approval of **“Cosmo Prof” Application for Certificate of Zoning Compliance for Signs**. 655 Boston Post Road, Map 36/Lot 103, Shopping Center Business B-2 District; **SECONDED:** E. Armstrong; **VOTING IN FAVOR:** E. Grochowski, E. Armstrong, D. Leake, K. Toolan, and A. Laferriere; **ABSTAINING:** None. **OPPOSED:** None. **APPROVED:** 5-0-0.

B. “Middlesex Health” Application for Certificate of Zoning Compliance for Signs
1250 Boston Post Road, Map 28, Lot 13-3, Restricted Business B-3 District

Leland McKenna with Middlesex Health presented the sign application. He explained Middlesex Health is acquiring a doctor's health practice and will be replacing the old sign with a new Middlesex Health sign. Proposed is replacement of a free standing sign panel. The new panel is 12 s.f. bringing the sign into compliance. The existing sign on the building will be removed. The existing spotlight on the free standing sign remains.

E. Grochowski recommended that the colors on the sign be reversed, that the background be darker blue, the letters are white, and the posts are freshly painted white.

MOTION by E. Grochowski to recommend approval of “**Middlesex Health**” **Application for Certificate of Zoning Compliance for Signs**. 1250 Boston Post Road, Map 28/Lot 13-3, Restricted Business B-3 District, with the recommendation to modify the freestanding sign with a dark blue background, white lettering, and white posts; **SECONDED**: K. Toolan; **VOTING IN FAVOR**: E. Grochowski, E. Armstrong, D. Leake, K. Toolan, and A. Laferriere; **ABSTAINING**: None. **OPPOSED**: None. **APPROVED**: 5-0-0.

III. REGULAR BUSINESS

B. Minutes

MOTION to approve the meeting minutes of May 24, 2021 as presented; **MADE** by E. Grochowski; **SECONDED**: A. Laferriere; **VOTING IN FAVOR**: E. Grochowski, E. Armstrong, D. Leake, K. Toolan, and A. Laferriere; **ABSTAINING**: None. **OPPOSED**: None. **APPROVED**: 5-0-0.

IV. ADJOURNMENT

MOTION to adjourn the meeting at 7:20 p.m. to the next regular meeting scheduled for Monday, June 28, 2021 at 7:00 p.m.; **MADE** by E. Grochowski; **SECONDED**: K. Toolan; **VOTING IN FAVOR**: E. Grochowski, E. Armstrong, D. Leake, K. Toolan, and A. Laferriere; **ABSTAINING**: None. **OPPOSED**: None. **APPROVED**: 5-0-0.

Respectfully Submitted,

Meryl Moskowitz
Recording Clerk