



TOWN OF OLD SAYBROOK
Architectural Review Board

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Executive Board

Emily Grochowski, Chairman
Andre Laferriere, Vice Chairman
Edward Armstrong
Donna Leake
Kathryn Toolan

Alternate Members

Tina Rupp
Kate Caldarella

REGULAR MEETING MINUTES
HYBRID MEETING

Monday, January 8, 2024, at 7:00 p.m.
Town Hall, 2nd Floor Conference Room
302 Main Street, Old Saybrook

I. REGULAR BUSINESS

A. Roll Call

Acting Chair Andre Laferriere called the meeting to order at 7:00 pm.

Members Present – A. Laferriere, E. Armstrong, T. Rupp (seated).

Members Absent – E. Grochowski, K. Toolan, D. Leake, K. Caldarella

Staff – Carolina Maharbiz, Recording Clerk

B. Minutes - This agenda item was heard at the end of the meeting.

C. Election of Officers – continued to the next meeting.

II. SIGN APPLICATIONS

A. “Mar Floral” Application for Certificate of Zoning Compliance for Signs

875 Boston Post Road, Map 36/Lot 001, Shopping Center Business B-2 District

Applicant/ Agent: Chris Dubord, One Look Sign Company

Chris Dubord presented. He explained that Mar Floral is moving from Main Street to Boston Post Road. The sign is the same design only larger.

A. Laferriere confirmed that the lights will be set on a timer to turn off one hour after closing. He also recommended that the size of the sign be consistent with other nearby signs so it should be reduced to 183 by 30.

MOTION to accept “**Mar Floral**” **Application** as presented with the condition that the sign be reduced in height to 30 inches instead of 36 inches. **MADE:** A. Laferriere; **SECONDED:** E. Armstrong; **VOTING IN FAVOR:** A. Laferriere, E. Armstrong, T. Rupp; **OPPOSED:** None; **ABSTAINING:** None. **APPROVED:** 3-0-0.

B. “DF Shoreline, LLC” Application for Certificate of Zoning Compliance for Signs
707 Boston Post Road, Map 36/Lot 101, Shopping Center Business B-2 District
Applicant/Agent: Chris Dubord, One Look Sign Company

Chris Dubord presented. He explained the repair made to the beams and box due to the sign being hit. A. Laferriere read Section 64.1 and stated that the applicant should have gotten approval for the sign first. He expressed his opinion that the repairs constitute a rebuild. T. Rupp stated that the logos of several businesses have changed and no applications were submitted for those changes. A. Laferriere noted that section 64.5.5 allows for 4 colors and the sign has 8 colors. He also noted that the sign is oversized and over height. The specs for lighting and planting information for the base of the sign are not included. A. Laferriere stated that the applicant will need to obtain a special exception permit from Zoning since the sign is out of compliance, submit paperwork for the new signs, and provide the lighting specifications to Chris Costa. Commission members discussed rebuilding versus repair of the sign per the rules and the need for input from Chris Costa.

MOTION to accept “DF Shoreline, LLC” Application as presented with the conditions that plantings and a curb be placed at the base of the sign and that the sign be subject to a special exception use permit because of the number of colors. **MADE:** A. Laferriere; **SECONDED:** T. Rupp; **VOTING IN FAVOR:** A. Laferriere, E. Armstrong, T. Rupp; **OPPOSED:** None; **ABSTAINING:** None. **APPROVED:** 3-0-0.

III. REFERRAL - none

Discussion of Agenda Item I.B. Minutes that was moved to the end of meeting:

MOTION to accept the Minutes of December 11, 2023, as presented. **MADE:** A. Laferriere; **SECONDED:** T. Rupp; **VOTING IN FAVOR:** A. Laferriere, E. Armstrong, T. Rupp; **OPPOSED:** None; **ABSTAINING:** None. **APPROVED:** 3-0-0.

IV. ADJOURNMENT

MOTION to adjourn the meeting of January 8, 2023 at 7:26 p.m. to the next regular meeting scheduled for Monday, January 22, 2024, at 7:00 p.m., Town Hall, 2nd Floor Conference Room. **MADE:** T. Rupp; **SECONDED:** E. Armstrong; **VOTING IN FAVOR:** A. Laferriere, E. Armstrong, T. Rupp; **OPPOSED:** None; **ABSTAINING:** None. **APPROVED:** 3-0-0.

Respectfully submitted,
Carolina Maharbiz, Recording Clerk