



TOWN OF OLD SAYBROOK
Architectural Review Board

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Executive Board

Emily Grochowski, Chairman
Andre Laferriere, Vice Chairman
Edward Armstrong
Donna Leake
Kathryn Toolan

Alternate Members

Tina Rupp
Kate Caldarella

REGULAR MEETING MINUTES
HYBRID MEETING

Monday, September 11, 2023, at 7:00 p.m.
Town Hall, 2nd Floor Conference Room
302 Main Street, Old Saybrook

I. REGULAR BUSINESS

A. Roll Call

The Chair E. Grochowski called the meeting to order at 7:00 pm.

Members Present – E. Grochowski, A. Laferriere, D. Leake , E. Armstrong (remote), T. Rupp (seated)

Members Absent – K. Toolan, K. Caldarella

Staff – Carolina Maharbiz, Recording Clerk

B. Minutes - This agenda item was heard at the end of the meeting.

II. SIGN APPLICATIONS

A. “Sam’s Food Store” Application for Certificate of Zoning Compliance for Signs

685 Boston Post Road, Map 36/Lot 102, Shopping Center Business B-2 District

Applicant: Chris Hutwelker, Ready Imaging *Owner: K Brothers, LLC*

B. “Sam’s Food Store” Application for Certificate of Zoning Compliance for Signs

399 Boston Post Road, Map 42/Lot 9, Gateway Business B-4 District

Applicant: Chris Hutwelker, Ready Imaging *Owner: K Brothers, LLC*

Applicant Chris Hutwelker presented. He discussed both locations, explaining that they are similar and both will change from Mobil stations to Gulf stations. The applicant will be redoing the fascia on the canopy, reimaging the existing dispensers, and reimaging the main id sign. Mr. Hutwelker reviewed the various pages of the applications and explained the changes. He stated that the Gulf discs will be illuminated.

E. Grochowski asked for clarification regarding page 4 of the application for 399 Boston Post Road, which shows a Gulf sign with words. Mr. Hutwelker stated that it was a mistake and there will not be a sign with words as shown on page 4. E. Grochowski also asked if the height of the freestanding sign will remain the same, which Mr. Hutwelker confirmed. A. Laferriere asked about the color rendering index for the lighting and whether it will be greater than 80.

Mr. Hutwelker stated it would be at 80. He further asked if the lighting in the canopy LED will be and was told that the lighting is already LED.

MOTION to accept the application “Sam’s Food Store” at 685 Boston Post Road as presented; **MADE:** A. Laferriere; **SECONDED:** D. Leake; **VOTING IN FAVOR:** E. Grochowski, A. Laferriere, D. Leake, E. Armstrong, T. Rupp; **OPPOSED:** None; **ABSTAINING:** None. **APPROVED:** 5-0-0.

MOTION to accept the application “Sam’s Food Store” at 399 Boston Post Road as presented noting that the written-out Gulf sign on page 4 is not included; **MADE:** E. Grochowski; **SECONDED:** A. Laferriere; **VOTING IN FAVOR:** E. Grochowski, A. Laferriere, D. Leake, E. Armstrong, T. Rupp; **OPPOSED:** None; **ABSTAINING:** None. **APPROVED:** 5-0-0.

III. REFERRALS – nothing to discuss

Agenda Item I.B. Minutes:

MOTION to accept the Minutes of August 14, 2023, as presented. **MADE:** A. Laferriere; **SECONDED:** E. Armstrong; **VOTING IN FAVOR:** E. Grochowski, A. Laferriere, D. Leake, E. Armstrong, T. Rupp; **OPPOSED:** None; **ABSTAINING:** None. **APPROVED:** 5-0-0.

IV. ADJOURNMENT

MOTION to adjourn the meeting of September 11, 2023 at 7:10 p.m. to the next regular meeting scheduled for Monday, September 25, 2023, at 7:00 p.m., Town Hall, 2nd Floor Conference Room. **MADE:** E. Grochowski; **SECONDED:** D. Leake; **VOTING IN FAVOR:** E. Grochowski, A. Laferriere, D. Leake, E. Armstrong, T. Rupp; **OPPOSED:** None; **ABSTAINING:** None. **APPROVED:** 5-0-0.

Respectfully submitted,
Carolina Maharbiz, Recording Clerk