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|  | TOWN OF OLD SAY BROOK **Architectural Review Board** | **Executive Board** *Susan Missel, Chair*  *Emily Grochowski, Vice Chair*  *Kate Caldarella, Secretary* |
| 302 Main Street • Old Saybrook, Connecticut 06475-1741  Telephone (860) 395-3131 • FAX (860) 395-1216  [www.oldsaybrookct.org](http://www.oldsaybrookct.org) | *Donna Perrotti Leake*  *Edward Armstrong*  **Alternate Members**  *Theodore Pendleton*  *Barbara D’Agostino* |

**MINUTES  
Regular Meeting**

**January 14, 2019 at 7:00 p.m.** 2nd Floor Conference Room - 302 Main Street, Old Saybrook

**I. REGULAR BUSINESS**

1. **Roll Call**

**Attendant Members** **Absent Members**

Susan Missel Theodore Pendleton Kate Caldarella Donna Perrotti Leake

Edward Armstrong, seated for E Grochowski E Grochowski

B D’Agostino

**Attending Staff**

Stella C. Beaudoin, Recording Clerk

S Missel called the meeting to order at 7:00 p.m.

S Missel stated that she reserves the right to change the order of the Agenda.

**II. NEW BUSINESS**

**A. “Old Saybrook Station” Application for Certificate of Zoning Compliance for Signs**

**7 North Main Street, Map 40/Lot 5, Shopping Center B-2 District**

***Applicant/Agent: Tina Varner, ARTFX Signs Owner: GM Saybrook***

**This is a proposal** for the installation of a directional sign, double faced, 8.75” h x 32” w; The monument (ground sign) is double faced, 5’h x 11’9” w, with internal illumination. The wall sign is 40” x 40” in diameter, single face with exterior illumination. The existing stone base will be utilized as will LED lighting.

**Presenting on behalf of the proposal were Lawrin D. Rosen President artfx Signs Thomas Novinski, artfx Signs.**

**L Rosen stated that the existing Pedastil masonry will be preserved and the existing sign will be removed. Between the arch cap and the Pedastil are two railroad lights, one on each column, done in colors of gold, green and red, supported by column. The sign is aluminum plated and stencil-cut through the aluminum plate, however the letters are dimensional acrylic and as such, the letters and borders light up only in the evening. L Rosen stated that he will build a custom gooseneck light for the existing sign. The signs will be acrylic and done in an eggshell low-luster latex.**

**MOTION to approve the free-standing sign on the existing base, with the colors and materials as described by the applicant, and to approve the wall sign as presented with the lighting to be a single, black gooseneck, as described for “Old Saybrook Station” Application for Certificate of Zoning Compliance for Signs, 7 North Main Street, Map 40/Lot 5, Shopping Center B-2 District; as presented; MADE: S; SECONDED: E Armstrong; VOTING IN FAVOR:** E Armstrong, S Missel, K Caldarella; **ABSTAINING:** None. **OPPOSED:** None. **APPROVED:** 3-0-0.

**Discussion:** S Missel stated that insofar as the directional sign, the proposed sign offers a sense of permanency and a renders a more established business. The Architectural Review Board has no objection to the directional sign and finds that it is exempt. The Board suggested that L Rosen discuss the proposed sign with C Costa, Zoning Enforcement Officer.

**I. REGULAR BUSINESS**

**B. Minutes – December 10, 2018 Regular Meeting.**

**MOTION to approve the December 10, 2018 meeting minutes as presented; MADE by S Missel; SECONDED: E Armstrong; VOTING IN FAVOR:** E Armstrong, S Missel, K Caldarella; **ABSTAINING:** None. **OPPOSED:** None. **APPROVED:** 3-0-0.

**C. Election of Officers**

**MOTION to nominate S Missel as chair; MADE by K Caldarella; SECONDED: E Armstrong; VOTING IN FAVOR:** E Armstrong, S Missel, K Caldarella; **ABSTAINING:** None. **OPPOSED:** None. **APPROVED:** 3-0-0.

**MOTION to nominate E Grochowski as vice chair; MADE by E Armstrong; SECONDED: K Caldarella; VOTING IN FAVOR:** E Armstrong, S Missel, K Caldarella; **ABSTAINING:** None. **OPPOSED:** None. **APPROVED:** 3-0-0.

**MOTION to nominate K Caldarella as secretary; MADE by S Missel; SECONDED: E Armstrong; VOTING IN FAVOR:** E Armstrong, S Missel, K Caldarella; **ABSTAINING:** None. **OPPOSED:** None. **APPROVED:** 3-0-0.

**C. Committee, Representative & Staff Reports**

**Announcement of the Gathering of Land Use Agencies scheduled for January 3, 2019, Vicki G Duffy Pavilion at 6:00 pm.**

**III. ADJOURNMENT**

**MOTION** to adjourn the meeting at 8:00 p.m. to the regularly scheduled meeting on Wednesday, January 28, 2019 at the Old Saybrook Town Hall, 2nd floor conference room, 302 Main Street at 7:00 p.m.; **MADE** by S Missel; **SECONDED: K Caldarella; VOTING IN FAVOR:** E Armstrong, S Missel, K Caldarella; **ABSTAINING:** None. **OPPOSED:** None. **APPROVED:** 3-0-0.

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NEXT REGULAR MEETING

**Monday, December 23, 2013 at 7:30 p.m.**  
 Town Hall, 2nd Floor Conference Room

302 Main Street, Old Saybrook

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**Respectfully submitted,**

**Stella C. Beaudoin**

**Recording Clerk**