



TOWN OF OLD SAY BROOK
Architectural Review Board

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Executive Board

*Susan Missel, Chair
Vacancy, Vice Chair
Vacancy, Secretary*

*Emily Grochowski
Donna Perrotti Leake
Kate Caldarella*

Alternate Members

*Theodore Pendleton
Edward Armstrong*

MINUTES

Regular Meeting

December 10, 2018 at 7:00 P.M.

2nd Floor Conference Room - 302 Main Street, Old Saybrook

I. REGULAR BUSINESS

A. Roll Call

Attendant Members

Susan Missel
Donna Perrotti Leake
Edward Armstrong, seated for E Grochowski

Absent Members

Theodore Pendleton
Kate Caldarella
E Grochowski

Attending Staff

Stella C. Beaudoin, Recording Clerk
Susan Beckman, EDC Director

S Missel called the meeting to order at 7:02 p.m.

S Missel stated that she reserves the right to change the order of the Agenda.

II. OLD BUSINESS

There was no old business.

III. NEW BUSINESS

- A. **“The Next Street Driving School”** Application for Certificate of Zoning Compliance for Signs.
665 Boston Post Rd., Map 36/Lot 103, Shopping Center Business B-2 District
Applicant/Agent: Brandon DuFour *Owner: Old Saybrook Assoc., LLC*

This is an application to install and replace the 8” x 24” *Sally Beauty Supply* sign and the illuminated change panel in-ground sign. The total of all the proposed signs on the wall meet the regulations.

Garrett Waldron and Erik Parks presented on behalf of this application, noting that the dimensions of the proposed “The Next Street” internally lit wall sign are 3’ x 8’.

G Waldron distributed a white plastic panel which will be the material fabrication of the sign.

MOTION to approve the “**The Next Street Driving School**” Application for Certificate of Zoning Compliance for Signs, 665 Boston Post Road., Map 36, Lot 103, Shopping Center Business B-2 District as presented; **MADE:** D Leake; **SECONDED:** E Armstrong; **VOTING IN FAVOR:** E Armstrong, S Missel, D Leake; **ABSTAINING:** None. **OPPOSED:** None. **APPROVED:** 3-0-0.

Discussion: S Missel noted that the Application for Certificate of Zoning Compliance for Signs was not completed and she suggested that the applicant speak with the ZEO to confirm the sign dimensions as was discussed this evening.

I. REGULAR BUSINESS

B. Minutes – November 26, 2018 Regular Meeting.

MOTION to approve the November 26, 2018 meeting minutes with the following amendment: 1) Page 3, under the Motion to Continue the McDonalds application, Item 3 to be corrected to read, “pediment cap design and *wall* articulation”; **MADE** by D Leake; **SECONDED:** S Missel; **VOTING IN FAVOR:** Edward Armstrong, S Missel, D Leake **ABSTAINING:** None. **OPPOSED:** None. **APPROVED:** 3-0-0.

C. Committee, Representative & Staff Reports

S Missel, E Armstrong and D Leake stated that they would not be available for the December 26th ARB meeting. S. Missel stated that she will make a recommendation to the Zoning Enforcement Officer that the December 26, 2018 regularly scheduled ARB meeting to be cancelled based on lack of quorum.

III. ADJOURNMENT

MOTION to adjourn the meeting at 7:30 p.m. to the regularly scheduled meeting on Wednesday, December 26, 2018 at the Old Saybrook Town Hall, 2nd floor conference room, 302 Main Street at 7:00 p.m.; **MADE** by S Missel; **SECONDED:** D Leake; **VOTING IN FAVOR:** E Armstrong, S Missel, D Leake; **ABSTAINING:** None. **OPPOSED:** None. **APPROVED:** 3-0-0.

Respectfully submitted,

Stella C. Beaudoin
Recording Clerk