

## **Town of Old Saybrook American Rescue Plan Act (ARPA) Funding Application**

### **Frequently Asked Questions (FAQs)**

#### **What is the deadline to apply for ARPA funding in the Town of Old Saybrook?**

Applications are currently being accepted and reviewed on a rolling basis until no further funding remains.

#### **Where can I get an application?**

Applications are available on the Town of Old Saybrook's website at <https://www.oldsaybrookct.gov/american-rescue-plan-act-arpa> .

#### **Who can submit an application?**

Community-based organizations, nonprofits, businesses and Town of Old Saybrook government offices (departments/boards/commissions) are all encouraged to submit applications for eligible reimbursements, programs, services and capital investments that address the negative impacts of the COVID-19 public health emergency and create new, transformative opportunities for Old Saybrook residents.

#### **Can an individual or family complete an application?**

No, ARPA funding provided through the Town of Old Saybrook is not intended to assist individuals or families who have been hurt by the COVID-19 public health emergency. Please contact Old Saybrook Social Services at (860) 395-3188 or [susan.consoli@oldsaybrookct.gov](mailto:susan.consoli@oldsaybrookct.gov) if you need assistance for yourself or your family.

#### **How can I submit an application?**

Please submit completed applications electronically by email to [arpa@oldsaybrookct.gov](mailto:arpa@oldsaybrookct.gov) or by regular mail or in person to: Selectmen's Office, 302 Main Street, Old Saybrook, CT 06475. If you choose to mail your application it must be received in the Selectmen's Office by September 1, 2022 at 4:30 p.m. regardless of the postmark.

#### **May I submit more than one application for funding?**

Yes, there is no limit to the number of requests you may make that fit within the ARPA funding parameters.

### **How do I complete the application?**

The application is in the form of a fillable pdf. You can type your answers directly into the form. Please save a copy of the completed document once you have entered your answers. If you do not save the completed document, the information you added to the form will be erased. Once you have saved your document you can go back to it to add or change information before you submit it.

Please label any additional documents submitted so that they can be identified as belonging with your application, for example: Town of Old Saybrook Application, Town of Old Saybrook Supplement 1 of 3, Town of Old Saybrook Supplement 2 of 3, Town of Old Saybrook Supplement 3 of 3, etc.

### **I have more to say in a response field in the application but the font is getting very small. What should I do?**

If you need more space to answer a question in the writable form because the font is becoming too small, you may attach an addendum for that question instead. *The ARPA Ad Hoc Committee requests that all answers be limited to no more than 500 words per question.*

### **I am seeking funding to recover costs or replace revenue as a result of the COVID-19 public health emergency. What timeframe from these losses is eligible for recovery?**

Any costs or losses incurred from March 3, 2021 through December 31, 2024 are eligible.

### **What defines a "Recovery Request" application?**

The ARPA funding application allows for two types of requests: project-related requests and recovery requests. Recovery requests encompass applications from businesses, nonprofits and other organizations that seek to recoup revenue and other funding that was lost during the COVID-19 public health emergency. Some parts of the application are noted as not applicable to these types of requests.

### **If I am awarded funding, is there a deadline to use my funds?**

Yes, any ARPA funds you receive through the Town of Old Saybrook must be used by December 31, 2026. Please be mindful of this expenditure deadline if you are applying for funding for a longer-term project.

### **Who will decide which applicants receive funding?**

The first selectman has appointed an ARPA Ad Hoc Committee to accept and review all applications and to make recommendations to the Board of Selectmen as to which applications meet the criteria for

potential funding. The Board of Selectmen will have final approval on all funding decisions based on the needs and best interests of the Town of Old Saybrook.

**How will I be notified if I am approved to receive an ARPA funding award through the Town of Old Saybrook?**

All applicants who are awarded funding will be contacted and asked to sign an agreement attesting that the use of the funds will be as stated in the application that was submitted. All awards will be posted to the ARPA section of the Town of Old Saybrook website at <https://www.oldsaybrookct.gov/american-rescue-plan-act-arpa> .

**I still have questions about my application.**

For answers to additional questions, please email [arpa@oldsaybrookct.gov](mailto:arpa@oldsaybrookct.gov). Answers will be provided by email and by postings to this FAQ page. You may also call Jennifer Donahue at (860) 395-3139 if you need to speak to someone in person.