



TOWN OF OLD SAYBROOK  
**Architectural Review Board**

**Executive Board**  
*Emily Grochowski, Chairman*  
*Andre Laferriere, Vice Chairman*  
*Edward Armstrong*  
*Donna Leake*  
*Kathryn Toolan*

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**Alternate Members**  
*Tina Rupp*  
*Kate Caldarella*

**REGULAR MEETING MINUTES**  
**HYBRID MEETING**

Monday, March 25, 2024, at 7:00 p.m.  
 Town Hall, 2<sup>nd</sup> Floor Conference Room  
 302 Main Street, Old Saybrook

**I. REGULAR BUSINESS**

**A. Roll Call**

The Chair E. Grochowski called the meeting to order at 7:00 pm.

Members Present – E. Grochowski, A. Laferriere, D. Leake, E. Armstrong (remote), T. Rupp (remote, present at 7:03), K. Caldarella (seated).

Members Absent – K. Toolan

Staff – Carolina Maharbiz, Recording Clerk

**B. Minutes** - This agenda item was heard at the end of the meeting.

**II. SIGN APPLICATIONS**

- A. **“Mavon Salon”** Application for Certificate of Zoning Compliance for Signs  
 136 Main Street, Map 37/Lot 124, Central Business B-1 District  
*Applicant: Angela Cimino      Owner: Shoal Bay Investments, LLC*

Angela Cimino appeared remotely and explained that the sign will be above the exterior and will be cohesive with the other signs on the building. She also proposes a sign on the side visible when walking from Penny Lane Pub. A. Laferriere recommended reducing the proportions by 10 to 20 percent to stay in harmony with the Harbor Books sign.

**MOTION** to accept **“Mavon Salon”** Application as presented with the recommendation that the sign be reduced overall ten percent in size. **MADE:** A. Laferriere; **SECONDED:** E. Armstrong; **VOTING IN FAVOR:** E. Grochowski, A. Laferriere, D. Leake, E. Armstrong, K. Caldarella; **OPPOSED:** None; **ABSTAINING:** None. **APPROVED:** 5-0-0.

- B. **“Goodwill Stores”** Application for Certificate of Zoning Compliance for Signs  
 707 Boston Post Road, Map 36/Lot 101, Shopping Center Business B-2 District  
*Applicant: Chris Dubord, One Look Sign Co.      Owner: DF Shoreline, LLC*  
**Continued to April 8, 2024**

- C. **“H&R Block”** Application for Certificate of Zoning Compliance for Signs  
707 Boston Post Road, Map 36/Lot 101, Shopping Center Business B-2 District  
*Applicant: Chris Dubord, One Look Sign Co. Owner: DF Shoreline, LLC*  
**Continued to April 8, 2024**
  
- D. **“Waterview Landscaping”** Application for Certificate of Zoning Compliance for Signs  
5 Jade Court, Map 42/Lot 9-2, Gateway Business B-4 District  
*Applicant/Owner Kenneth Reid*  
**Continued until further notice at request of applicant.**

**III. REFERRALS** - None

Discussion of Agenda Item I.B. Minutes that was moved to the end of meeting:

**MOTION** to approve the Minutes of March 11, 2024, as presented. **MADE:** E. Grochowski; **SECONDED:** A. Laferriere; **VOTING IN FAVOR:** E. Grochowski, A. Laferriere, D. Leake, E. Armstrong, K. Caldarella; **OPPOSED:** None; **ABSTAINING:** None. **APPROVED:** 5-0-0.

**IV. ADJOURNMENT**

**MOTION** to adjourn the meeting of March 25, 2023 at 7:09 p.m. to the next regular meeting scheduled for Monday, April 8, 2024, at 7:00 p.m., Town Hall, 2<sup>nd</sup> Floor Conference Room. **MADE:** E. Grochowski; **SECONDED:** D. Leake; **VOTING IN FAVOR:** E. Grochowski, A. Laferriere, D. Leake, E. Armstrong, K. Caldarella; **OPPOSED:** None; **ABSTAINING:** None. **APPROVED:** 5-0-0.

Respectfully submitted,  
Carolina Maharbiz, Recording Clerk